

MEMORANDUM

TO: Anna Marie Bitonti
Director of Education

FROM: Joanne Bénard
Superintendent of Education

DATE: 2008 12 08

**SUBJECT: FINAL REPORT AND RECOMMENDATIONS OF THE ACCOMMODATION
REVIEW COMMITTEE FOR ST. JOSEPH AND SACRED HEART SCHOOLS**

As you are aware, on February 20, 2008 the Nipissing-Parry Sound Catholic District School Board passed a motion which approved the formation of an Accommodation Review Committee for Sacred Heart and St. Joseph Schools.

Over the past seven months, the ARC has worked diligently at meeting its mandate to study, report and make recommendations on the accommodation options for both schools under review.

I would like to take this opportunity to thank all of the ARC members, our parents, teachers, non-teaching staff, principals and Board staff for their commitment and dedication to the process and for always keeping the best interest of the Nipissing-Parry Sound Catholic District School Board and its students at the heart of all discussions and ultimately its recommendations. ARC members acted with conviction and integrity in the work leading up to the completion of this report.

In closing, the ARC extends its appreciation to the Board for the opportunity to provide a community voice to the Pupil Accommodation Review process and recognizes that the decisions that the Board will ultimately make regarding Sacred Heart and St. Joseph Schools will be made in the best interest of this Board and its students.

Respectfully submitted on behalf of the Accommodation Review Committee,

A handwritten signature in cursive script that reads "Joanne Bénard".

Joanne Bénard
Chair of the
Accommodation Review Committee
Sacred Heart and St. Joseph Schools



**NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD
ACCOMMODATION REVIEW COMMITTEE
FOR
SACRED HEART AND ST. JOSEPH SCHOOLS**

**School Valuation Report and Recommendations
to the
Director of Education**

December 2008

**NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD
ACCOMMODATION REVIEW COMMITTEE FOR
SACRED HEART AND ST. JOSEPH SCHOOLS
SCHOOL VALUATION REPORT AND RECOMMENDATIONS
TO THE DIRECTOR OF EDUCATION**

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**NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD
ACCOMMODATION REVIEW COMMITTEE
SCHOOL VALUATION REPORT**

PURPOSE OF THIS REPORT

This is the final report from the Accommodation Review Committee (ARC) for Sacred Heart and St. Joseph Schools, and presents the findings and recommendations of the Committee. The draft version of this report was presented at Public Meeting #4 on December 8, 2008 held at Sacred Heart School.

BACKGROUND

At the special Board meeting held on February 20, 2008, the following motion was passed:

THAT the Nipissing-Parry Sound Catholic District School Board approve the formation of an Accommodation Review Committee for the following schools:
St. Joseph School and Sacred Heart School.

COMPOSITION AND ROLE OF THE ACCOMMODATION REVIEW COMMITTEE

Following Board approval, an Accommodation Review Committee (ARC) was formed to study, report and make recommendations on the accommodation options respecting both St. Joseph and Sacred Heart schools.

The ARC is comprised of the following representatives:

MEMBERSHIP 2008-2009		
Central Office	Joanne Bénard Grace Barnhardt Danny Russo	Superintendent of Education (Chair) Superintendent of Business & Treasurer Manager of Plant Services and Health & Safety
Sacred Heart School	Dan Seguin Micheline Thayer Kathy Storie Loretta de Sousa Kathleen MacDonell Lori Angelo	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent
St. Joseph School	Marcello Tignanelli Jocelyn Shaver Maureen Valiquette Fernanda Fresco Micheline Hart Michael Nadeau	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent

Note: City of North Bay council representatives and the North Bay business community were invited to participate on the ARC but declined.

NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD
ACCOMMODATION REVIEW COMMITTEE
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ARC COMMUNICATION

From the onset, the ARC believed it to be important that the public have ample opportunity to provide input and to ensure that all ARC activities be open and transparent. As such, the following steps were taken:

- 1) Public meetings were advertised in the **North Bay Nugget**.
- 2) Prior to all public meetings, notification of the meeting and its purpose was sent to all families whose children attend Sacred Heart and St. Joseph Schools.
- 3) All working and public meetings, dates, times and locations were posted in advance on the Board's website.
- 4) An 'Accommodation' link was created on the homepage of our Board website, where all agendas, minutes, presentation slides, policies and other related documents were posted in a timely fashion.
- 5) An ARC email address was created to receive questions and comments.
- 6) An ARC voice mail was set-up to receive input.

Please note that coverage was also obtained through press releases in the **North Bay Nugget** and **Bay Today**.

ARC PROCESS OVERVIEW

The ARC process involved four main tasks: customizing the Board's Generic School Valuation Framework; developing the School-Specific Valuation Reports; determining the accommodation options to be considered; and presenting its findings and recommendations to the Director of Education through this report.

PROCESS OF PUBLIC INPUT

The ARC held seven (7) working meetings and four (4) public meetings to complete its work and seek community input.

Working Committee meetings were held on May 12, June 2, September 3, October 8, November 5, November 17 and December 3, 2008.

Public meetings were held on September 9, November 12, November 26 and December 8, 2008.

The minutes of each of the ARC's working and public meetings are summarized below. The complete minutes and presentation slides are found in Appendix A.

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Public Meeting #1 - September 9, 2008

Prior to the ARC's First Public Meeting, the ARC customized the Board's Generic School Valuation Framework, is a tool that applies constant measures to assess the value of a school or group of schools to the student, the school board, the community and the local economy.

The ARC presented this Customized School Valuation Framework and described how it was changed to reflect our Board context, at its First Public Meeting. At this meeting, the ARC also explained its mandate, the pupil accommodation review process, reviewed the basic information and issues to be addressed and received community input.

Public Meeting #2 - November 12, 2008

Prior to the ARC's Second Public Meeting, the ARC used the Customized School Valuation Framework to value both St. Joseph and Sacred Heart schools. The valuation process included both quantitative and qualitative information that assisted each member of the ARC to complete the task. ARC members representing both schools valued their schools individually and then engaged in an averaging exercise. The final School-Specific Valuation Reports are attached as Appendix B.

A summary of the quantitative and qualitative data for both Sacred Heart and St. Joseph schools is as follows:

a) Quantitative Data

SACRED HEART	
Category	Value
Value to the Student	37.5 out of 55 points
Value to the School Board	12.5 out of 25 points
Value to the Community	10 out of 15 points
Value to the Local Economy	3 out of 5 points
TOTAL	63 out of 100 points

ST. JOSEPH	
Category	Value
Value to the Student	38.15 out of 55 points
Value to the School Board	14 out of 25 points
Value to the Community	8.9 out of 15 points
Value to the Local Economy	2.25 out of 5 points
TOTAL	63.3 out of 100 points

b) Summary of Qualitative Data

Sacred Heart

- The close proximity with the parish nurtures the relationship between the school and the church and allows for regular masses to be held at the church.
- A strong relationship with volunteers.
- A range of elective and extracurricular opportunities including a variety of sports, winter elective programs, Reading Rocks, Rainbows, Historica and Science fairs.
- An established school culture.
- Limitations with respect to safe traffic flow and parking.
- A large play yard with grass, paved and sandy areas.
- Excellent CSAC involvement and supportive, engaged parents.
- Close proximity to community arts, cultural, and recreational programs.

St. Joseph

- An established school culture: early French Immersion, Roman Catholic and Special Education programming (section 23).
- Built-in Science lab
- A range of elective and extracurricular opportunities including a variety of sports, winter elective programs, Clubs, Tutors in the Classroom, Rainbows, Historica and Science fairs.
- Before and after school childcare
- Close proximity to community arts, cultural, and recreational programs.
- Chapel on site for prayer and reflection.
- Extremely limited parking.
- New roof and skylights installed in 2006.
- Students from St. Francis attend St. Joseph school for Grade 7 and 8.

Please note that the value of each of the schools is relatively the same due to the following factors:

- The Board provides a level of education that is standard across its jurisdiction.
- Both schools offer JK to Grade 8 Early French Immersion programs.
- Both schools have been identified as prohibitive to repair.
- Both schools are operating significantly below capacity: Sacred Heart at 37.7% of capacity and St. Joseph at 21.9% capacity.

At the Second Public Meeting, the ARC presented its draft School-Specific Valuation Reports under the Customized Generic School Valuation Framework for the schools under consideration and received community input.

Public Meeting #3 - November 26, 2008

Prior to the ARC's Third Public Meeting, the members examined different options to accommodate the students at Sacred Heart and St. Joseph schools. To assist the ARC in this process, questions 1 through 12 found in section 2.7 of the Board's Pupil Accommodation Review policy were considered. The response to these questions are found in Appendix A in the November 17, 2008 Working Committee meeting minutes.

At the Third Public Meeting, the ARC presented to the community the Accommodation Options that were considered along with two recommendations for consideration and received

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community input.

Public Meeting #4 - December 8, 2008

Prior to the ARC's Fourth Public Meeting, the ARC reviewed the draft report and recommendations contained in this report for public consideration.

At the Fourth Public Meeting, the ARC presented its draft School Valuation Report to the public and received community input. Input has been considered in the preparation of this final report.

ACCOMMODATION OPTIONS AND CONSIDERATIONS

In considering all of the accommodation options, the following was taken into account:

- Sacred Heart and St. Joseph schools have low enrolment, currently at 111 and 98 students respectively. Low enrolment can lead to a number of undesirable side-effects, including limited ability to provide a rich array of extracurricular activities, limited opportunities for same age, same gender peer groups and difficulty in sustaining effective, collaborative and meaningful professional learning communities.
- Sacred Heart and St. Joseph schools operate at expenditure levels beyond the funding guidelines, Sacred Heart School is currently only at 37.7% of capacity and St. Joseph School is at 21.9% of capacity.
- Sacred Heart and St. Joseph schools have been deemed prohibitive to repair since they both exceed the 65% threshold, Sacred Heart 68.10% and St. Joseph 70.54%.
- Sacred Heart and St. Joseph schools are less than four kilometres apart and serve students in the same geographical area.
- Sacred Heart and St. Joseph schools offer JK to Grade 8 Early French Immersion programs.

Option 1

Consolidate St. Joseph and Sacred Heart schools and build a new school on a new site.

Considerations

- a) Consolidating Sacred Heart and St. Joseph schools would enhance enrolment thereby operating at expenditure levels within the funding guidelines.
- b) Consolidating Sacred Heart and St. Joseph Schools would maintain the integrity of the program offering: JK to Grade 8 Early French Immersion and would respect the social, educational, cultural and recreational programs currently being offered at both schools.
- c) A new school would be built for the 21st century with improved facilities that would offer an enhanced learning environment.
- d) A new school may result in increased enrolment.
- e) All students would only have to relocate once.
- f) A new site would allow both school populations to develop a common culture and identity.
- g) Building a new school would offer an opportunity for students to be part of the building process.
- h) Difficulty in finding an available site that is suitable for school purposes, within budget and in the vicinity of both schools.
- i) A new site may not be financially feasible.
- j) Locating and building on a new site might delay the process of relocating due to the legal requirements involved in the acquisition process.
- k) The Board would have to address the future use of two vacant sites.
- l) A new site might provide a more desirable location.

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Option 2

Consolidate St. Joseph and Sacred Heart schools and build a new school on one of the two existing school sites.

Considerations

- a) Consolidating Sacred Heart and St. Joseph Schools would enhance enrolment thereby operating at expenditure levels within the funding guidelines.
- b) Consolidating Sacred Heart and St. Joseph Schools would maintain the integrity of the program offering: JK to Grade 8 Early French Immersion and would respect the social, educational, cultural and recreational programs currently being offered at both schools.
- c) A new school would be built for the 21st century with improved facilities that would offer an enhanced learning environment.
- d) A new school may result in increased enrolment.
- e) Both of the existing sites offer a green space and are centrally located: close to educational and community agencies (i.e., library, YMCA).
- f) Both schools are located in established neighbourhoods.
- g) Students would have to be relocated to one of the schools (holding school) while the new school is being built resulting in one group of students being relocated twice. However, this would provide an opportunity to build a common culture and for students to be involved in the building of a new school together.
- h) The Board would only have one additional site to address for future use.
- i) Relocation of a new school to an existing site might be expedited as there would be no delay in finding and securing a new school site; however, there are additional costs associated with the demolition of an existing school.

Note: Considerations (a) through (d) are the same for both Option 1 and Option 2.

Option 3

Relocate St. Joseph and Sacred Heart schools to an existing school within the same catchment area.

Considerations

- No schools in the catchment area currently offer similar programs.
- All schools in the catchment area are at or near capacity and could not accommodate an additional 200 students.

School	Programming	Enrolment at Oct. 31, 2008	On the Ground Capacity	Utilization before Specialty Program Use	Utilization with Specialty Use Space*
Mother St. Bride**	English JK-8	235	282	83.3%	100%
St. Alexander	English JK-6	147	282	52.1%	91.7%
St. Hubert	English JK-8	303	335	90.5%	100%

* Specialty use includes Special Education programs (LAC & LSC), Core French and Music.

** MSB also includes Design & Technology and Family Studies.

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Option 4

Add an addition to an existing school and relocate the population of Sacred Heart and St. Joseph schools to that site.

Considerations

- Currently the sites at existing schools located in the catchment area could not accommodate a building addition for 200 students under the current program offerings.

Option 5

Explore purchasing an existing building for sale within the same catchment area and retrofit.

Considerations

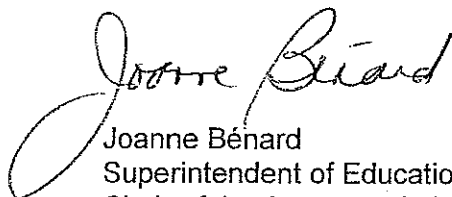
- Cost of purchasing and retrofitting an existing building to accommodate elementary students might not be financially advantageous (i.e., cost might be more than building a new school).
- The structure might not be designed to maximize learning opportunities for students.

ARC RECOMMENDED OPTIONS

The ARC believes that this report reflects its recommendations on the best approach to enable the Board to continue to provide quality Catholic education to its students.

1. Consolidate St. Joseph and Sacred Heart schools and build a new school on a new site.
2. Consolidate St. Joseph and Sacred Heart schools and build a new school on one of the existing school sites.

Respectfully submitted
on behalf of the Accommodation Review Committee



Joanne Bénard
Superintendent of Education and
Chair of the Accommodation Review Committee for
Sacred Heart and St. Joseph Schools

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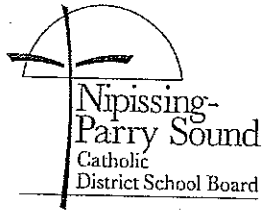
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Appendix A

ARC Working and Public Meeting Documentation

Agendas, minutes and presentation slides from May 12, 2008 to December 8, 2008.

Meeting Dates	
Date	Meeting
May 12, 2008	Working Committee Meeting
June 2, 2008	Working Committee Meeting
September 3, 2008	Working Committee Meeting
September 9, 2008	Public Meeting # 1
October 8, 2008	Working Committee Meeting
November 5, 2008	Working Committee Meeting
November 12, 2008	Public meeting # 2
November 17, 2008	Working Committee Meeting
November 26, 2008	Public Meeting # 3
December 3, 2008	Working Committee Meeting
December 8, 2008	Public Meeting # 4



Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, May 12, 2008, 5:00 p.m. to 7:15 p.m.

Staff Present

Anna Marie Bitonti, Director of Education
 Joanne Bénard, Superintendent of Education
 Grace Barnhardt, Superintendent of Business and Treasurer
 Danny Russo, Manager of Plant and Health & Safety

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
 Micheline Thayer, Teaching Staff Representative
 Loretta de Sousa, CSAC Chair
 Kathleen MacDonell, Parent Representative
 Lori Angelo, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
 Jocelyn Shaver, Teaching Staff Representative
 Maureen Valiquette, Non-Teaching Staff Representative
 Fernanda Fresco, CSAC Chair
 Micheline Hart, Parent Representative
 Michael Nadeau, Parent Representative

Committee Members Regrets

Sacred Heart School

Kathy Storie, Non-Teaching Staff Representative

CALL TO ORDER

Director of Education, Anna Marie Bitonti led the committee in prayer.

WELCOME

Anna Marie Bitonti provided opening comments and led the committee introductions. She began by thanking committee members for their commitment to the Nipissing-Parry Sound Catholic District School Board and for accepting to take on this important task over the next several months.

PRESENTATIONS

Grace Barnhardt, Superintendent of Business provided a PowerPoint presentation on the following:

- General Board information
- Financial parameters
- Demographics
- Board Preliminary Report – Pupil Accommodation, dated February 18, 2008 (PowerPoint

attached).

- Board policy AS28.2 *Pupil Accommodation Review* policy.
- The school profiles for Sacred Heart and St. Joseph Schools (handout provided).

QUESTIONS POSED

Question

Number of schools in the Board below 50% occupancy (Michael Nadeau).

Answer

Three schools identified below 50% in 2007-2008: John XXIII, St. Joseph and Sacred Heart Schools (Anna Marie Bitonti).

Question

Clarification on ARC process – Will the ARC be considering the possibility of consolidating two schools? (Fernanda Fresco)

Answer

The ARC could make that recommendation (Anna Marie Bitonti).

Question

Number of schools identified as prohibitive to repair (Michael Nadeau).

Answer

Three Nipissing-Parry Sound Catholic District School Board schools in North Bay have been identified as prohibitive to repair: Sacred Heart, St. Joseph and St. Hubert Schools.

ARC TIMELINES

Joanne Bénard, Chair of ARC, reviewed the timelines for the ARC process as outlined in Board policy and more specifically in a report to the Board on April 29, 2008. Anna Marie Bitonti provided information on the process and timelines following the ARC report submission.

ARC TERMS OF REFERENCE

The Terms of Reference for the committee work was discussed. A draft based on the discussion will be prepared and brought to the next meeting of the ARC.

SCHOOL VALUATION TOOL

The general School Valuation Tool was reviewed. Committee members will review individually and discuss at the next working meeting of the ARC.

SELECTION OF ADDITIONAL ARC MEMBERS

The committee discussed possible business representatives and city councillor for invitation to join the ARC. Possible names were provided. Administration will follow-up to assess interest and bring names to the committee for selection.

SCHOOL SITE VISIT

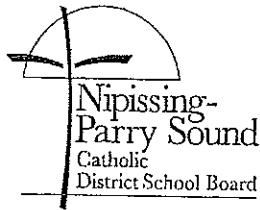
The ARC received a guided tour of the Sacred Heart School's facility (interior and exterior).

DATE OF NEXT MEETING

Joanne Bénard will forward possible dates to the committee.

ADJOURNMENT

The meeting adjourned at 7:15 p.m.



Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, Monday, June 2, 2008, 5:00 p.m. to 7:00 p.m.

Staff Present

Anna Marie Bitonti, Director of Education
 Joanne B nard, Superintendent of Education
 Grace Barnhardt, Superintendent of Business and Treasurer
 Danny Russo, Manager of Plant and Health & Safety

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
 Micheline Thayer, Teaching Staff Representative
 Loretta de Sousa, CSAC Chair
 Kathleen MacDonell, Parent Representative
 Lori Angelo, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
 Jocelyn Shaver, Teaching Staff Representative
 Maureen Valiquette, Non-Teaching Staff Representative
 Fernanda Fresco, CSAC Chair
 Micheline Hart, Parent Representative
 Michael Nadeau, Parent Representative

Committee Members Regrets

Sacred Heart School

Kathy Storie, Non-Teaching Staff Representative

1. CALL TO ORDER

Joanne B nard, Chair, called the meeting to order and led the committee in prayer.

2. APPROVAL OF THE AGENDA

The agenda was approved as presented.

3. APPROVAL OF THE MINUTES OF THE MEETING OF MAY 12, 2008

The minutes of the meeting of May 12, 2008 were approved as amended.

4. SELECTION OF ADDITIONAL ARC MEMBERS

The committee discussed potential representatives from the business community and from city council for invitation to join the ARC. Joanne B nard to contact the individuals to gauge their interest. The results of the inquiry will be brought to the next meeting.

5. TERMS OF REFERENCE AND MEETING PROTOCOL

Draft was presented and discussed. Changes recommended and adopted by consensus.

6. SCHOOL VALUATION FRAMEWORK

Joanne B nard reviewed the Board policy AS 28.2 *Pupil Accommodation Review* and the Ministry of Education Pupil Accommodation Review guidelines in preparation for the committee work on the school valuation process.

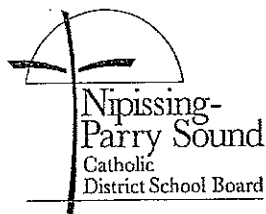
Sacred Heart and St. Joseph School representatives engaged in a review of the valuation tool, making changes and recommendations as appropriate. School representatives will complete the process and forward the customized Valuation Framework to Joanne B nard. These will be prepared and presented for the next meeting of the ARC.

7. DATE OF NEXT MEETING

Monday, June 16, 2008

5:00 p.m. to 7:00 p.m.

St. Joseph School



Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, September 3, 2008, 4:30 p.m. to 5:45 p.m.

Staff Present

Anna Marie Bitonti, Director of Education
 Joanne B nard, Superintendent of Education
 Grace Barnhardt, Superintendent of Business and Treasurer
 Danny Russo, Manager of Plant and Health & Safety

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
 Micheline Thayer, Teaching Staff Representative
 Loretta de Sousa, CSAC Chair
 Kathleen MacDonell, Parent Representative
 Lori Angelo, Parent Representative
 Kathy Storie, Non-Teaching Staff Representative

St. Joseph School

Marcello Tignanelli, Principal
 Jocelyn Shaver, Teaching Staff Representative
 Maureen Valiquette, Non-Teaching Staff Representative
 Fernanda Fresco, CSAC Chair
 Micheline Hart, Parent Representative
 Michael Nadeau, Parent Representative

CALL TO ORDER

Joanne B nard, ARC Chair led the committee in prayer.

REVIEW OF AGENDA

Agenda was accepted with the addition of 'Parent Communication'.

COMMUNITY REPRESENTATIVES

Joanne B nard indicated that the community representatives approached to participate on ARC declined due to their schedules but extended their best wishes to the committee.

CUSTOMIZED VALUATION FRAMEWORK

The General School Valuation Tool with the proposed additions was reviewed and accepted as presented by the ARC.

PLAN FOR FIRST PUBLIC MEETING

- The draft agenda for the First Public Meeting was presented and accepted. It was decided that Fernanda Fresco, Chair of the St. Joseph School Council would lead the prayer at the First Public Meeting.

- The communication protocol as developed was reviewed. This protocol will be presented at the First ARC Public Meeting.
- The meeting set-up was discussed. Goal was to create an environment that is conducive to dialogue.

PARENT CORRESPONDENCE

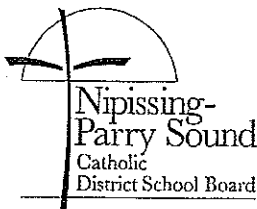
Discussed correspondence to go home to parents reminding them of the First Public Meeting. Draft letter was presented and amended to include description of the mandate of ARC, an indication of attendance and the need for child care. Joanne Bénard to make changes and deliver letter to schools September 4 for distribution to all families.

DATES FOR SUBSEQUENT PUBLIC MEETINGS

Joanne Bénard to forward potential dates to all ARC members and to select preferred dates for sharing with public at the First Public Meeting.

DATE AND LOCATION OF NEXT WORKING MEETING

Date of next working meeting to be scheduled following the First Public Meeting of ARC.



Minutes of the First Public Meeting of the Accommodation Review Committee of the Nipissing- Parry Sound Catholic District School Board held in the Gymnasium of St. Joseph School at 570 First Avenue East, North Bay on Tuesday September 9, 2008.

ARC Committee Present

NPSCDSB	Joanne Bénard (Chair) Grace Barnhardt Danny Russo	Superintendent of Education Superintendent of Business & Treasurer Manager of Plant and Health & Safety
Sacred Heart School	Dan Seguin Micheline Thayer Kathy Storie Loretta de Sousa Kathleen MacDonell Lori Angelo	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent
St. Joseph School	Marcello Tignanelli Jocelyn Shaver Maureen Valiquette Fernanda Fresco Micheline Hart Michael Nadeau	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent

Public Stakeholders

See Appendix A for listing

Staff Present

Anna Marie Bitonti, Director of Education
Paula Mann, Senior Education Official

Call to Order

Chair of the Accommodation Review Committee, Joanne Bénard called the meeting to order at 6:35 pm.

Welcome

Chair, Joanne Bénard welcomed all members of the public in attendance to the first public meeting of the Accommodation Review Committee. Joanne Bénard reviewed the agenda and the purpose of the meeting. Joanne Bénard advised that the public is encouraged to ask questions and provide comments regarding the Accommodation Review process involving St. Joseph and Sacred Heart Schools.

Prayer

The opening prayer was led by Fernanda Fresco, Chair of St. Joseph School's Catholic School Advisory Council and ARC committee member.

Introductory Comments

Anna-Marie Bitonti, Director of Education, welcomed all members of the public and highlighted that the main goal is to ensure that there is no uncertainty about the Accommodation Review process. Anna-Marie Bitonti advised that community input is extremely important. In addition, input received from the community and the information and analysis received from the ARC will all be reviewed carefully by the Board.

Chair, Joanne Bénard reviewed the terms of reference for the four public Accommodation Review Committee meetings as well as the process for receiving questions and providing comments during the Community Input and Questions and Answers period at the end of the evening's meeting. All members of the ARC working committee and Board staff were introduced.

Purpose of the Accommodation Review/ARC Mandate

Joanne Bénard reviewed the purpose and mandate of the ARC - to study, report and make recommendations on the accommodation options of the two schools under review. The responsibilities of the ARC were reviewed. A final school valuation report and recommendations will be completed and submitted to the Director of Education by December 12, 2008.

ARC Communications

The public was advised that all ARC working meetings are open to the public as observers. In addition to sharing questions or comments at one of four public meetings, additional modes of communication were reviewed including voice mail: 472-1201, ext 206, and email: arc@npsc.edu.on.ca. All ARC information is available on the Board's website.

Intent of Review Based on the Board's Pupil Accommodation Review

An overview of the components of the policy, and the Director's report and recommendation to the Board was presented by Grace Barnhardt, Superintendent of Business and Treasurer.

Background Information

Grace Barnhardt, Superintendent of Business and Treasurer provided an overview of the pupil accommodation review process. The presentation highlighted general information with respect to enrolment, number of schools and geographical data.

An overview of the Board budget, Ministry funding model and financial challenges such as declining enrolment was provided. Demographic trends and the impact on future budgets were reviewed. An overview of facility details for both Sacred Heart and St. Joseph Schools indicates under utilization of both schools and repair costs exceeding replacement costs for both schools.

Considering both schools being deemed prohibitive to repair, the under utilization of space and the declining enrolment trends, the Board was in a position to recommend the formation of ARC in accordance with its policy and procedures.

School Valuation Framework

Joanne Bénard, reviewed the generic school valuation framework as a tool to assess the value of a school to the student, to the board, to the community and to the local economy. Ministry guidelines stipulate the ARC may add factors, but not delete. The additional items for the customized framework were highlighted. ARC members from each school will utilize the same customized framework as agreed upon to assess their respective schools.

Support Materials

Joanne Bénard demonstrated how to retrieve ARC information and support materials from the Board website. The public were invited and encouraged to review the policy, background information and minutes of prior committee meetings.

Community Input/Questions and Answers

Chair, Joanne Bénard advised the attendees that public meetings are an opportunity to ask questions and provide input regarding the accommodation review process. If the public did not feel comfortable posing a question in such a forum, questions or comments can be left on the ARC voice mail or ARC email address. Board staff offered to make themselves available afterwards for clarification as necessary.

Community Questions

Name: Michelle

School: St. Joseph

Q: My son has used the Section 23 class and I am worried he will not have access in the future. Will this program continue if a new school is built?

A: The program will continue to be supported pending Ministry funding. As a system program, it is held in any school where there is available space. Previously housed at St. Alexander School, the program is now located at St. Joseph as there is sufficient space. There is every intention of offering the program in the Board in the future.

Name: Rick

School: Sacred Heart

Q: I am under the assumption that a new school has to be built?

A: These two schools are prohibitive to repair and following the ARC review process there will be funding for one new school.

Q: What are the catchment areas presently for St. Joseph and Sacred Heart?

A: Please refer to overviews of both St. Joseph and Sacred Heart School boundaries attached as Appendix B.

Q: When St. Theresa was built, what was the population data?

A: Previous to St. Theresa being rebuilt and relocated from Corbeil to Callander, the population was 60 students. The new school offered a dual track program to extend offering in a growth area. The enrolment increased to 180 students the first year and 200 the second year.

Name: Ron

School: St. Joseph

Q: Is there a valuation framework for each school?

A: Each school will utilize the same customized valuation framework as a tool to value their schools based on their individual contexts.

Q: Is there a deadline when schools need to close?

A: There are timelines for public meetings and the report to be submitted to the Board. Based on the required timelines as outlined in the policy, the process will culminate in early April of 2009. If there is any change to the current schools, accommodation could begin in September 2009 at the earliest.

Q: Where will students be accommodated in the meantime?

A: If the decision is to rebuild, one of the two school sites would likely be used to accommodate students while the new school is being built.

Q: Does this mean students in Grade 6 this year, would not be able to finish their grade 8 year at their present school?

A: This a possibility however, students from both schools would join the same grade during accommodation and then all students would move to the new school facility together. Students would be with their same peers, but in a different location in the interim.

Name: Angie

School: St. Joseph

Q: Will one school close and another school will house students while another school is being built?

A: This would be an option to be explored. Parents would be informed of any decision well in advance of any changes taking place.

Q: Will our students have to attend other schools in the system if another is being built?

A: Students will not be dispersed to other schools. One possibility is students from the two schools will be accommodated together at one site while a new school is being built.

Q: Is there a guarantee that there will be a French Immersion Program if a new school is built?

A: Yes. This Accommodation Review is only considering two French Immersion Program schools and therefore the program offering will not change.

Other Questions from the break

Q: Will a transition plan for special needs students be facilitated?

A: Yes. Transition plans are a requirement for all students with special needs and will continue with support from the school's staff and our Board's Special Education Team.

Q: If a new site is chosen for a new school, will parents be able to provide input to where the new site would be?

A: It is our intent to work with our parent community and students to provide the best decision for our students.

Name: Donna

School: Sacred Heart

Q: If a new school is the result, is a dual track school a possibility?

A: A new school may not be able to accommodate the student population for a dual track program due to funding provided.

Dates of Next Public Meetings


ARC Public Meeting #2: November 12, 2008, 6:30 p.m. to 8:30 p.m., Sacred Heart School

ARC Public Meeting #3: November 26, 2008, 6:30 p.m. to 8:30 p.m., St. Joseph School

ARC Public Meeting #4: December 8, 2008, 6:30 p.m. to 8:30 p.m., Sacred Heart School

Adjournment:


The public meeting was adjourned at 8:00 pm



Accommodation Review Committee (ARC) 2008-09

First Public Meeting – September 9, 2008
St. Joseph School


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ARC Agenda

1. Welcome and Introductions
2. Prayer
3. Purpose of the Accommodation Review
4. ARC Mandate
5. ARC Communications
6. Intent of Review based on the Board's Pupil Accommodation Review Policy
7. Background Information
8. School Valuation Framework
 - General School Valuation Framework
 - Customized School Valuation Framework
9. Supporting Materials
10. Community Input/Questions & Answers
11. Date and Purpose of Next Public Meetings


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Terms of Reference

- All ARC meetings are held in public
- All audience members must register at entrance
- No banners, placards, posters, photos will be displayed in the school as a means of influencing the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as is necessary to maintain order.

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Terms of Reference – cont'.

Receiving Questions

- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes


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ARC Membership

- From each school
 - The school Principal
 - One teacher
 - One non-teaching staff member
 - Three parents, one of who will be the Catholic School Council Chair or designate
- From central office
 - Superintendent of Education
 - Superintendent of Business
 - The Manager of Plant and Health & Safety

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Accommodation Review Committee

- Representing St. Joseph School
 - Marcello Tignanelli – Principal
 - Jocelyn Shaver – Teaching Staff Rep.
 - Maureen Valiquette – Non-Teaching Staff Rep.
 - Fernanda Fresco – CSAC Chair
 - Micheline Hart – Parent
 - Michael Nadeau - Parent

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Accommodation Review Committee



- **Representing Sacred Heart School**
 - Dan Seguin – Principal
 - Micheline Thayer – Teaching Staff Rep.
 - Kathy Storie – Non-Teaching Staff Rep.
 - Loretta de Sousa – CSAC Chair
 - Kathleen MacDonell – Parent
 - Lori Angelo - Parent

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Accommodation Review Committee



- **Representing Central Office**
 - Grace Barnhardt – Superintendent of Business and Treasurer
 - Danny Russo – Manager of Plant and Health & Safety
 - Joanne B nard – Superintendent of Education (Chair of ARC)

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Purpose of the ARC



- **The ARC is responsible for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation Report and Recommendations.**

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Guiding Principles



- **The review process will be reflective of the Board's Principles and Values as articulated in our mission and vision statement:**
 - That our learning environments will be Catholic centres of excellence that are welcoming, safe, accessible, motivating and alive
 - That our programs and services will facilitate the multiple needs and abilities of our learners and the aspirations of our Catholic community
 - Accountability for the quality of our programs, the effective use of the resources provided the Board and the outcomes achieved

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ARC Mandate



- **The Arc will study, report and make recommendations on the accommodation options respecting both schools under review – Sacred Heart and St. Joseph in accordance with the Board's Pupil Accommodation Review Policy AS 28.2**


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ARC Communications



- To complete its mandate, the ARC will hold a minimum of 7 working meetings - Working meetings are open to the public. Members of the public are observers at the ARC working meetings.
- Questions or comments may be shared with the ARC at one of the 4 scheduled Public Meetings OR via email at arc@npsc.edu.on.ca OR left by voice mail at 472-1201 ext.206
- All ARC information is available on the Board's website at www.npsc.edu.on.ca
- Resource information for ARC meetings will be provided by the Board staff and available on our website no later than 48 hours prior to a public meeting


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Pupil Accommodation Review Board Overview

**Sacred Heart School
St. Joseph School
September 9, 2008**

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Agenda

Overview of the following areas:

- General Information
- Financial
- Demographics
- School Staffing
- Facilities
- Board Report re: Pupil Accommodation


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General Information

- 2007/08 Enrolment = 3,410 Students
 - 2,377 Elementary / 1,033 Secondary
- 14 Schools – 13 Elementary & 1 Secondary
- Covering 11,653 square kms in the following major cities and towns: City of North Bay, Municipality of West Nipissing, Municipality of Powassan, Town of Mattawa, and Corbett


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Financial Overview

- 2007/08 Total Board Budget = \$40,227,133
 - Operating = \$38,545,120
 - Capital = \$1,682,013
- Board relies on the Province for approximately 99.5% of its funding
- Operating revenues generated by the Ministry funding model are a direct function of student enrolment

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Financial Overview

Funding Model – Overview

1. Operating grants fund on-going costs such as staffing, resources, supplies, programs, student transportation, facility operations & maintenance (i.e. - utilities, cleaning)
2. Capital grants fund one-time facility related projects such as construction (new schools & additions), major repairs and renovations, and debt payments on long-term capital financing

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Financial Overview

Funding Model - Overview

3. Criteria surrounding use of funds (enveloping):
 - Special Education
 - Board Administration & Governance
 - Capital, and
 - Requirement to pass a Balanced Budget (Revenue = Expenses)

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Financial Overview



- Declining enrolment remains our biggest financial challenge
- As enrolment declines, so does revenue
- Current projections indicate that enrolment will continue to decline in our district for at least the next 5 or 6 years

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Financial Overview



- The Board currently has more pupil places than it needs and this will continue to increase as enrolment declines
- Majority of the Board's schools were originally constructed more than 40 years ago
- As schools age, maintenance costs increase

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Financial Overview



- The Board must continue to be efficient and effective in its operations
- The Board needs to be fiscally responsible and accountable in our efforts to provide the highest quality programs and educational environment possible for our students

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Demographics Overview




Definitions

- FTE (full-time equivalent enrolment)
- The count of students is based on the percentage of time they are funded to attend school. A pupil enrolled in junior kindergarten or senior kindergarten is therefore counted as 0.50 or half-time.
- Ministry grant calculations and the assignment of staff to schools are based on the FTE enrolment.

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Demographics Overview




Definitions (con't)

- OTG (Ministry On The Ground Capacity)
 - Number of pupil places available in a school.
 - Loading factors to calculate elementary capacity:
 - JK/SK Classroom - 20
 - Grade 1-8 Classroom - 23
 - Special Education Rooms - 9
 - General Instructional Space (approx. 400 to 700 sq ft) - 12

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Demographics Overview




Definitions (con't)

- A space with an area between 700 and 850 sq. ft. would be considered a classroom, regardless of whether it is being used for regular instruction or for other purposes.
- There are 0 pupils places associated with gymnasiums, libraries, child care centres or temporary accommodation such as portables.

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Demographic Trends




Studying demographic trends can better prepare us for changes before they occur and help us adjust to them once they have taken place.

- Baby Boom – born 1947 to 1966
- Baby Bust – born 1967 to 1979
- Baby Echo – born 1980 to 1995

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Demographic Trends



- Immigration = 75% of population growth
- Immigration predominantly non-Catholic
 - China, India, Pakistan, Hong Kong
 - 1970 = 43% / 1985 = 33% / 2000 = 23%
- Inter-provincial Migration
 - Ontario now experiencing negative migration
 - Ontario to Alberta by age group
 - 25 to 44 years old = 44%
 - 0 to 17 years old = 24%
 - 18 to 24 years old = 17%
 - 45 and over = 15%

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Demographic Trends




Impact on Future Budgets

- Provincial Level
 - Demographic shift in population to aging
 - Less children to be educated
 - Provincial Economy = limited dollars
 - Healthcare vs. Education
- Board Level
 - Grants are enrolment driven
 - Not all expenditures are variable (fixed costs)
 - On-going adjustments to structure required

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Demographic Overview




Enrolment Projection Methodology

- Future JK enrolment is calculated by increasing or decreasing the current JK enrolment based on the hospital birth rate in Nipissing-Parry Sound for corresponding years.
- For example:
 - 2004-05 – 849 births – 1.31% increase affects 2008-09 JK
 - 2005-06 – 867 births – 2.12% increase affects 2009-10 JK
 - 2006-07 – 831 births – 4.15% decrease affects 2010-11 JK

JK enrolment is maintained at the 2010-11 level for future projections

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Demographic Overview




Enrolment Projection Methodology

- Projected enrolment in SK to grade 8 is calculated based on the 3-year average student progression rate for each school.

(Student Progression Rate - ratio of students enrolled in the current grade to enrolment in the previous grade)

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Demographic Overview




Enrolment Projections (Utilization)

- 2006/2007
 - Elementary = 2,153.5 (67%)
 - Secondary = 1,058 (82%)
 - Total = 3,211.5 (71%)
- 2011/2012
 - Elementary = 1,864 (59%)
 - Secondary = 875 (67%)
 - Total = 2,739 (62%)

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School Staffing Overview



- Funding for staff salaries and benefits are based on Ministry benchmarks
- Classroom teachers are assigned based on Ministry regulations and class size guidelines
- Specific funding is provided for school administration to ensure that every school has a Principal and Secretary

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Facilities




Facility Detail – Sacred Heart

- Building age –1951, 1959, 1961, 1968
- Gross floor area – 25,778 sq. ft.
 - Site area – 2.73 acres
- Classrooms in Use 9
- Classrooms Vacant 4
- Total 13

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Facilities




Facility Detail – Sacred Heart

- On The Ground Capacity 259
- Current Enrolment (FTE) 109
- Current OTG % - 2007/08 42.0%
- Projected OTG % - 2012/13 56.7%

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Facilities




Facility Detail – Sacred Heart

- ReCAPP Data
 - Facility Condition Index (FCI) 68.10%
 - High & Urgent Repairs \$1,550,010
 - Total Repairs (GPL) \$1,719,410

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Facilities




Facility Detail – Sacred Heart

- Annual utility costs:
 - Electricity \$26,984.77
 - Natural Gas \$21,317.59
 - Water \$ 1,622.63
 - Cost per sq ft \$1.93

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Facilities




Facility Detail - St. Joseph

- Building age –1968
- Gross floor area – 40,717 sq. ft.
 - Site area –11.88 acres
- Classrooms in Use 9
- Classrooms Vacant 6
- Total 15

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Facilities




Facility Detail - St. Joseph

- On The Ground Capacity 360
- Current Enrolment (FTE) 98
- Current OTG % - 2007/08 27.2%
- Projected OTG % - 2012/13 34.1%

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Facilities




Facility Detail - St. Joseph

- **ReCAPP Data**
 - Facility Condition Index (FCI) 70.54%
 - High & Urgent Repairs \$1,058,750
 - Total Repairs (GPL) \$2,035,220

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Facilities




Facility Detail - St. Joseph

- **Annual utility costs:**
 - Electricity \$22,040.92
 - Natural Gas \$21,537.48
 - Water \$ 2,954.66
 - Cost per sq ft \$1.14

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Pupil Accommodation Report




Director's Preliminary Report

- Presented to Trustees February 20, 2008
- Background re: Guidelines and Policy
- Key Indicators: Utilization
- Recommendation re: Formation of ARC

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School Valuation Framework



- A tool that applies constant measures to assess the value of a school to the student, the board and the local community.

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Customized Framework



- Value to the Student
- Value to the School Board
- Value to the Community
- Value to the Local Economy

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Customized Framework



- The ARC may add factors but may not subtract or alter factors
- The customized framework must be the same for each school under review

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Customized Framework



- Does the school have a Religion and Family Life Program?
- Does the school support ecological awareness?
- Does the school have a Chapel?
- Is before and after daycare available on site?
- Is the school in close proximity to community arts, cultural programs, historical landmarks?
- Is the school in close proximity to a Catholic Church?
- Is the school in close proximity to local educational facilities within the area (YMCA, waterfront, library)?
- Does the school have playground equipment?
- Does the school have special facilities for JK/SK programs?
- Does the school have an onsite daycare facility?
- To what extent does the school support local business?
- Do the city demographic trends show growth in the area of the school?

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Support Materials



www.npsc.edu.on.ca

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Community Input/Questions and Answers



- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

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Public Meetings 2, 3 & 4




All meetings are to provide the community with opportunities for input

- 2nd Public Meeting -
 - Presentation of the draft School-Specific Valuation Report
- 3rd Public Meeting -
 - Presentation of the accommodation options to be considered
- 4th Public meeting -
 - Presentation of draft School Valuation Report to be presented to the Board.

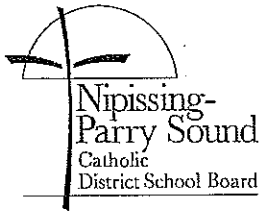
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Timelines



- December 12th, ARC report delivered to the Director of Education
- Administrative Council reviews the report and prepares the Director's report to the Board
- Director's Report is presented to the Board in public session not less than 30 days after the ARC Report was delivered to the Director
- Board holds a public meeting for input not less than 21 days after the Director's Report is presented
- Director presents a Follow-Up report to the Board at the next regularly scheduled Board meeting
- Board make its decision regarding the school accommodations, which will not occur sooner than 30 days after the presentation of the Director's Report, 30 days after the public meeting and 15 days after Director's follow-up report is released publicly
- Principals advise families and staff in writing of the Board decision within one week

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Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, October 8, 2008, 4:45 p.m. to 7:30 p.m.

Staff Present

Joanne B nard, Superintendent of Education

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
Loretta de Sousa, CSAC Chair
Kathleen MacDonell, Parent Representative
Lori Angelo, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
Jocelyn Shaver, Teaching Staff Representative
Fernanda Fresco, CSAC Chair
Mich line Hart, Parent Representative
Michael Nadeau, Parent Representative

Call to Order

Joanne B nard, ARC Chair called the meeting to order.
Kathleen MacDonell led the committee in prayer.

Review of Agenda

Agenda was accepted as presented.

Review of Minutes

The minutes from the First Public Meeting held September 9, 2008 were reviewed.

Committee discussed format of the First Public Meeting. All agreed that the format worked well, but would have wanted more parents in attendance. ARC members will encourage parents to attend the next public meeting. Will include notice in school newsletters, a reminder notice will be sent to all homes the week prior to the Second Public Meeting.

Will continue to offer child care.

Reviewed Question and Answer portion of the minutes.

Customized Valuation Framework

Joanne B nard provided a PowerPoint presentation reviewing the process for completing the Customized Valuation Framework and the steps to be taken in completing the Valuation Report to be submitted to the Director of Education in December 2008 (PowerPoint attached).

Committee went through each item and discussed current school context. Committee members are to complete the comment section prior to the next working meeting.

Joanne Bénard to seek clarification on the point system and provide clarification.

Valuation of each section was discussed.

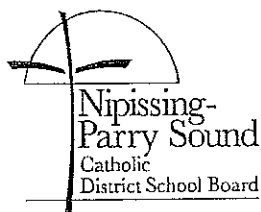
The committee agreed that rating for each section should be as follows:

Value to students	55 points
Value to school board	25 points
Value to the community	15 points
Value to the economy	5 points

Note: Under barrier-free facility, add 'lift' to elevator.

Date and location of next working meeting of ARC

The next ARC working meeting to be held on Wednesday, November 5, 2008 at St. Joseph School, from 4:45 p.m. to 6:00 p.m.



Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, November 5, 2008, 4:45 p.m. to 7:30 p.m.

Staff Present

Joanne B nard, Superintendent of Education
Grace Barnhardt, Superintendent of Business & Treasurer

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
Micheline Thayer, Teacher
Kathy Storie, Non-Teaching Staff
Loretta de Sousa, CSAC Chair
Kathleen MacDonell, Parent Representative
Lori Angelo, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
Fernanda Fresco, CSAC Chair
Maureen Valiquette, Non-Teaching Staff
Michael Nadeau, Parent Representative

Regrets:

Micheline Hart, Jocelyne Shaver

Welcome and Prayer

Joanne B nard, ARC Chair led the committee in prayer.

Approval of Agenda

Agenda was accepted as amended.

Review and Approval of the October 8, 2008 Minutes

The minutes of the October 8, 2008 meeting were approved as amended.

Grace Barnhardt reviewed with the committee members the November 5, 2008 news release from Monique Smith, MPP Nipissing concerning funding to address the Board's three prohibitive to repair schools: Sacred Heart, St. Hubert and St. Joseph.

Customized Valuation Framework

The framework was utilized to individually value both St. Joseph and Sacred Heart Schools.

The individual rating was shared by each ARC member and an averaging exercise was undertaken.

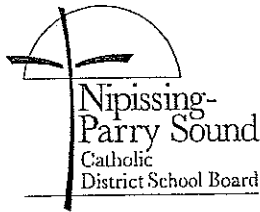
Discussion and preparation for Public Meeting 2

A draft PowerPoint presentation for the second Public Meeting was presented. Recommendations were made by the committee.

The committee discussed the need to communicate with the public. Joanne provided a copy of the news release which will be in the North Bay **Nugget** Saturday, November 8, 2008 and a copy of a reminder notice to be sent home to all families tomorrow, November 6, 2008.

Next ARC Work Committee Meeting

Monday, November 17, 2008 from 4:45 p.m. to 6:00 p.m. at Sacred Heart School.



Minutes of the Second Public Meeting of the Accommodation Review Committee of the Nipissing- Parry Sound Catholic District School Board held in the gymnasium of Sacred Heart School at 1516 McKeown Avenue, North Bay on Wednesday, November 12, 2008.

ARC Committee Present

NPSCDSB	Joanne Bénard (Chair) Grace Barnhardt Danny Russo	Superintendent of Education Superintendent of Business & Treasurer Manager of Plant and Health & Safety
Sacred Heart School	Dan Seguin Micheline Thayer Loretta de Sousa Kathleen MacDonell	Principal Teaching Staff Representative Catholic School Advisory Council Chair Parent
St. Joseph School	Marcello Tignanelli Jocelyn Shaver Maureen Valiquette Micheline Hart Michael Nadeau	Principal Teaching Staff Representative Non-teaching Staff Representative Parent Parent

Public Stakeholders

See Appendix A for listing.

Staff Present

Paula Mann, Senior Education Official
Karen Fabbro-Cobb, Senior Education Official

Regrets

Fernanda Fresco, Kathy Storie

Call to Order

Chair of the Accommodation Review Committee, Joanne Bénard, called the meeting to order at 6:40 p.m.

Welcome

Chair, Joanne Bénard, welcomed the members of the public in attendance to the Second Public Meeting of the Accommodation Review Committee. The members of the ARC and Board administrative staff were introduced. Joanne Bénard then reviewed the agenda and the purpose of the meeting, and advised that the public is encouraged to ask questions and provide comments regarding the Accommodation Review process involving Sacred Heart and St. Joseph Schools.

Prayer

The opening prayer was led by Loretta de Sousa, Chair of Sacred Heart School's Catholic School Advisory Council and ARC committee member.

Purpose of Public Meeting #2

The purpose of Public Meeting #2 is to present the draft school specific valuation reports for Sacred Heart and St. Joseph Schools, and to receive community input.

Purpose of the Accommodation Review/ARC Mandate

Joanne Bénard reviewed the purpose and mandate of the ARC - to study, report and make recommendations on the accommodation options of the two schools under review. The responsibilities of the ARC were reviewed. A final school valuation report and recommendations will be completed and submitted to the Director of Education by December 12, 2008.

Background Information

Grace Barnhardt, Superintendent of Business and Treasurer, presented an overview of the Ministry of Education criteria for Prohibitive to Repair Schools. Information was provided pertaining to the November 5, 2007 funding announcement made by MPP, Monique Smith for the Board's three Prohibitive to Repair Schools, Sacred Heart, St. Joseph and St. Hubert Schools. The government would be investing \$9 million to help the Board address the renewal needs for these schools. It was clarified that St. Hubert is an English program school operating at capacity, and as such, is not part of the ARC process.

ARC Communications

The public was advised that all ARC working meetings are open to the public as observers. In addition to sharing questions or comments at one of four public meetings, additional modes of communication were reviewed including voice mail: 472-1201, ext 206, and email: arc@npsc.edu.on.ca. All ARC information is available on the Board's website.

Valuation Process

Chair, Joanne Bénard, provided an overview of the Valuation Process which included the customized School Valuation Frameworks for both St. Joseph and Sacred Heart schools. The Individualized School Valuation Framework, a review of the accommodation options and the School Valuation Report to be completed in December 2008.

Draft School Individualized Valuation Reports

Chair, Joanne Bénard presented the customized frameworks for both Sacred Heart and St. Joseph Schools. The customized School Valuation Framework assesses the value to the students (55 points), the value to the school board (25 points), the value to the community (15 points), and the value to the local economy (5 points). The customized School Valuation Framework was utilized to individually value both St. Joseph and Sacred Heart schools. An averaging exercise was then undertaken. Each area of the customized valuation framework was reviewed including: student outcomes at the school; range of program offerings and staff; range of extracurricular activities and extent of student participation; adequacy of school's grounds for healthy physical activity and extracurricular activities; barrier free facility; safety of school and site and proximity of the school to students/length of bus ride.

Community Input/Questions and Answers

Name: *Loretta de Sousa*

School: Sacred Heart

Q: Were the total values for both School Valuation Frameworks similar between the two schools?

A: Yes, they were similar between the two schools. The completed customized valuation reports for both Sacred Heart and St. Joseph schools will be posted on the Board website.

Timelines

Chair, Joanne Bénard reviewed the anticipated timelines which included:

- December 12, 2008: Report of the ARC will be presented to the Director of Education.
- December 2008: Director of Education will report to the Board of Trustees
- January 2009: Board will hold a public meeting
- February/March 2009: Board decision will be made and follow-up communication

Dates and Purpose For Next Public Meetings


Chair, Joanne Bénard reviewed that all meetings are to provide the community with opportunities for input.

ARC Public Meeting #3: November 26, 2008, 6:30 p.m. to 8:30 p.m., St. Joseph School – Presentation of the accommodation options to be considered.

ARC Public Meeting #4: December 8, 2008, 6:30 p.m. to 8:30 p.m., Sacred Heart School – Presentation of the draft School Valuation Reports for public input.


Adjournment

The public meeting was adjourned at 8:00 pm.



**Accommodation Review
Committee (ARC)
2008-09**


**Second Public Meeting
November 12, 2008
6:30 to 8:30 pm
at Sacred Heart School**




ARC Agenda

1. Welcome
2. Prayer
3. Introductions
4. Purpose of Public Meeting #2
5. Purpose of the Accommodation Review
6. ARC Mandate
7. Prohibitive to Repair Schools
8. ARC Communications
9. Draft School Individualized Valuation Reports
10. Community Input/Questions & Answers
11. Timelines
12. Date and Purpose of Next Public Meetings


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Let us Pray




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**Introductions
ARC Membership**

- From each school
 - The school Principal
 - One teacher
 - One non-teaching staff member
 - Three parents, one of who will be the Catholic School Council Chair or designate
- From central office
 - Superintendent of Education
 - Superintendent of Business
 - The Manager of Plant Services and Health & Safety


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**Accommodation Review
Committee Members**

- Representing St. Joseph School
 - Marcello Tignanelli – Principal
 - Jocelyn Shaver – Teaching Staff Rep.
 - Maureen Valiquette – Non-Teaching Staff Rep.
 - Fernanda Fresco – CSAC Chair
 - Micheline Hart – Parent
 - Michael Nadeau – Parent

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**Accommodation Review
Committee Members**

- Representing Sacred Heart School
 - Dan Seguin – Principal
 - Micheline Thayer – Teaching Staff Rep.
 - Kathy Storie – Non-Teaching Staff Rep.
 - Loretta de Sousa – CSAC Chair
 - Kathleen MacDonell – Parent
 - Lori Angelo – Parent

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Accommodation Review Committee Members



- **Representing Central Office**
 - Grace Barnhardt – Superintendent of Business and Treasurer
 - Danny Russo – Manager of Plant Services and Health & Safety
 - Joanne Bénard – Superintendent of Education (Chair of ARC)

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Purpose of Public Meeting #2



- To present the draft school-specific valuation reports under the customized Generic School Valuation Framework for both Sacred Heart and St. Joseph schools to the public and receive community input.

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Terms of Reference



- All ARC meetings are held in public
- All audience members must register at the entrance
- No banners, placards, posters, photos will be displayed in the school as a means of influencing the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as is necessary to maintain order.

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Terms of Reference – cont’




Receiving Questions

- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

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Purpose of the ARC



- The ARC is responsible for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation Report and Recommendations.

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Guiding Principles



- The review process will be reflective of the Board's Principles and Values as articulated in our mission and vision statement:
 - That our learning environments will be Catholic centres of excellence that are welcoming, safe, accessible, motivating and alive
 - That our programs and services will facilitate the multiple needs and abilities of our learners and the aspirations of our Catholic community
 - Accountability for the quality of our programs, the effective use of the resources provided the Board and the outcomes achieved

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ARC Mandate



- The Arc will study, report and make recommendations on the accommodation options respecting both schools under review – Sacred Heart and St. Joseph in accordance with the Board's Pupil Accommodation Review Policy AS 28.2

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Prohibitive to Repair Schools




News Release – November 5, 2008

- The government is investing over \$9 million to help our Board address the renewal needs for schools in North Bay: St. Joseph, Sacred Heart and St. Hubert that are designated as PTR.
- These 3 schools are within 4 km from each other, St. Hubert is an English program school operating at capacity, and as such is not part of the ARC process.

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Prohibitive to Repair Schools




News Release – November 5, 2008 (con't)

- A significant portion of this funding will help us in addressing the accommodation needs for the two French Immersion Schools currently undergoing the Accommodation Review process, St. Joseph and Sacred Heart.
- Some of the funding from this allocation will be used to address the major renovations that are required at St. Hubert as well.

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Prohibitive to Repair Schools




Background

- The Prohibitive-to-Repair (PTR) capital program provides funding to support new construction to repair or replace schools in poor condition.
- The Ministry has defined PTR schools as those whose costs of bringing the school up to Ministry standards would be greater than 65 percent of the replacement cost of the school. This is known as the Facility Condition Index (FCI), and is a building industry standard in calculating the facility condition. The Ministry created a preliminary inventory of approximately 200 schools across the province with an FCI of 65 percent or greater.

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Prohibitive to Repair Schools




Background

- At the time that this review was conducted in 2003, the schools had the following FCI:
 - Sacred Heart 68.10%
 - St. Joseph 70.54%
 - St. Hubert 76.74%

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ARC Communications



- Working committee meetings are open to the public. Members of the public are observers at the ARC working meetings. Meetings begin at 4:45 and finish at 6:00 p.m. Planned dates are:
 - November 17 at Sacred Heart
 - December 3 at St. Joseph and
 - December 10 at Sacred Heart.

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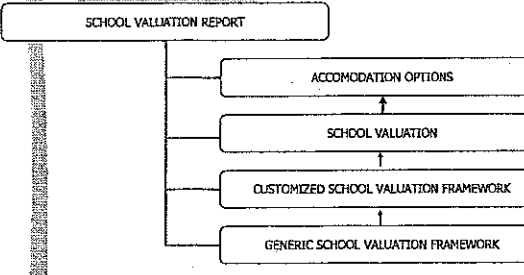
ARC Communications



- Questions or comments may be shared with the ARC at one of the 2 remaining scheduled Public Meetings OR via email at arc@npsc.edu.on.ca OR left by voice mail at 472-1201 ext.206
- All ARC information is available on the Board's website at www.npsc.edu.on.ca
- Resource information for ARC meetings will be prepared by Board staff and available on our website no later than 48 hours prior to a public meeting


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Overview of the Valuation Process

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School Valuation Framework



- A tool that applies constant measures to assess the value of a school to the student, the board and the local community.

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Customized Framework



- Value to the Student - 55 points
- Value to the School Board - 25 points
- Value to the Community - 15 points
- Value to the Local Economy - 5 points

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Customized Framework



- The ARC may add factors but may not subtract or alter factors
- The customized framework must be the same for each school under review

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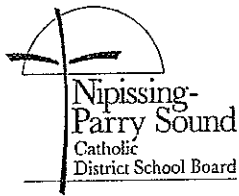
Customized Framework



Factors Added to the Generic Framework

- Does the school have a Religion and Family Life Program?
- Does the school support ecological awareness?
- Does the school have a Chapel?
- Is before and after daycare available on site?
- Is the school in close proximity to community arts, cultural programs, historical landmarks?

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Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at Sacred Heart School, November 17, 2008, 4:45 p.m. to 7:00 p.m.

Staff Present

Anna Marie Bitonti, Director of Education
 Joanne B nard, Superintendent of Education
 Grace Barnhardt, Superintendent of Business & Treasurer
 Dan Russo, Manager of Plant Services and Health & Safety

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
 Micheline Thayer, Teacher
 Kathy Storie, Non-Teaching Staff
 Loretta de Sousa, CSAC Chair
 Lori Angelo, Parent Representative
 Kathleen MacDonell, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
 Maureen Valiquette, Non-Teaching Staff
 Fernanda Fresco, CSAC Chair
 Michael Nadeau, Parent Representative

Regrets:

Kathy Storie

Prayer

Joanne B nard, ARC Chair led the committee in prayer and called the meeting to order.

Review of Public Meeting #2

Public Meeting #2 was reviewed. Committee members identified that the process was informative and supported the format. Disappointment was expressed at the number of participants in attendance. Committee discussed ways to further promote attendance. Suggested that a letter go home to parents summarizing the process to date and inviting them to Public Meeting #3.

School Valuation Report

Joanne B nard reviewed the process to be followed in completing the School Valuation Report which included a review of questions 1 through 12 identified in Policy AS28.2, pages 7 and 8, as well as the issues to be considered also outlined in the policy on page. 8.

1. *Does the school or group of schools currently provide the range of mandatory programs required to meet the Ministry of Education policies and ensure program quality for all the students of the District School Board who reside in the catchment area?*

Sacred Heart and St. Joseph Schools offer JK to Grade 8 Early French Immersion programs, including all mandatory programs required to meet the Ministry of Education policies.

2. *Does the school or group of schools currently provide the range of optional programs required to ensure an appropriate education and program quality for all the students? What optional programs cannot be offered currently that are available in other District School Board schools?*

Full-time Kindergarten is an optional program offered in all schools in our Board. Both Sacred Heart and St. Joseph Schools offer this optional program as well.

Sacred Heart and St. Joseph Schools have low enrolment, 111 and 98 students respectively representing 42% for Sacred Heart and 27.2% for St. Joseph on the ground capacity.

The lower the enrolment in a school:

- the lower the number of pupils in each grade;
- the lower the number of parents, and therefore volunteers available to the school;
- the lower the number of staff available in the school.

Low enrolment in any school leads to a number of undesirable side-effects, including the following:

- Limits the ability to provide extracurricular activities like school teams.

3. *Is the operation of the schools or size of schools supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the operation?*

No. Both St. Joseph and Sacred Heart Schools operate at expenditure levels beyond the funding guidelines. The enrolment at Sacred Heart is currently at 42% of capacity, and for St. Joseph, 27.2% of capacity. The ministry funding formula provides grants for operations based on the enrolment at a school. When a school is under-utilized, a top-up grant kicks in that provides funding up to a level of 80% of capacity. This leaves a 20% gap in funding based on Ministry benchmarks.

Other sources of revenue are not at a level that compensate for this gap. Both schools have space that is leased to other education partners. Sacred Heart houses the NOCCC, in return for an annual rent of \$1,600. St. Joseph provides space for the Lindsay Weld Child Care at an annual rent of approximately \$6,000.

4. *Do enrolment projections and development plans indicate that the enrolments will be high enough for the next five years to keep the current organization educationally and financially viable?*

No. The following table provides the five-year enrolment projections, updated as of October 31, 2008:

Projected Enrolment	FTE	OTG Capacity
Sacred Heart School – OTG Capacity 259		
October 31, 2008	97.5	37.7%
October 31, 2009	127	49.0%
October 31, 2010	128	49.4%
October 31, 2011	136	52.5%
October 31, 2012	147	56.7%
St. Joseph School – OTG Capacity 360		
October 31, 2008	79	21.9%
October 31, 2009	112	31.1%
October 31, 2010	113	31.4%
October 31, 2011	120	33.3%
October 31, 2012	123	34.1%

It is evident from the preceding table that enrolment at both schools is anticipated to remain significantly below the 80% funding cut-off for the next five years, not exceeding 57% at Sacred Heart and 34% at St. Joseph.

5. *Is there a proposed organization of all or some of the existing schools that could result in each remaining school being able to provide the range of mandatory programs required to meet the Ministry of Education policies and ensure program quality for the Board's students who reside in the existing or proposed catchment area, and that could result in each remaining school being able to provide the range of optional programs required to ensure an appropriate education and equity for all the students? What optional programs could be offered in the proposed organization that are available in other District School Board schools?*

Both Sacred Heart and St. Joseph Schools are prohibitive to repair (PTR), and as such, neither school will continue to exist in their current form. The ministry has announced funding to address these PTR schools that would enable the building of a new school to accommodate both populations. Under this format, the schools would see an improvement to the range of program offering. Therefore, any future organization will likely result in a consolidation of these two nearby (less than 4 km apart) schools.

6. *Can the proposed school organization result in an equivalent or improved environment for the students from a health and safety perspective?*

Since both schools are prohibitive to repair, a new school will be built. The new school organization, by virtue of it being a new facility, will be up to the most current standards and building codes. As a result, the environment for learning will be improved for students from a health and safety perspective.

7. *What bussing would be required under the proposed organization? If there are increased bussing costs, can these be offset by reduced operating and administrative resource costs?*

Sacred Heart and St. Joseph Schools are less than four kilometres apart. Locating a new school on either site or within the respective schools' catchment area would not impact significantly on bussing costs.

8. *What are the financial benefits of the proposed school organization that would enable the Board to maintain or improve the student learning environment? Would the operation of the proposed school organization be supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the operation of this organization?*

Building a new school facility to replace both schools would result in reducing the overall operating costs for the Board. With a new school, enrolment will be closer to capacity and as a result would fall within the funding guidelines of the Funding Model. The Board will no longer be absorbing the costs of these two under-utilized schools. Additionally, the efficiencies of new school building technologies will also contribute to improving the financial viability. The combined enrolment will also contribute to an educationally enriched environment.

9. *What would the capital requirements of the proposed school organization be in terms of renewal, additions, new schools or program enhancements? Would they be supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the capital requirements, such as the shared use of a building or site?*

The capital requirements of the proposed school organization are supported by the funding guidelines of the Funding Model. The ministry recently announced a funding approval to address these PTR schools under its capital funding program.

10. *Do alternative organizations of all or some of the schools offer better long term opportunities to provide quality educational services and accommodation for students within current fiscal realities?*

Alternative organizations for the schools under review are limited. The other schools that fall within the catchment area of these schools are at or near capacity. They also have different program offerings than these two French Immersion schools.

The following table depicts the utilization and programming of these nearby schools:

School	Programming	Enrolment at October 31, 2008	On the Ground Capacity	Utilization Rate %
Mother St. Bride	English - JK to 8	235	282	83.3%
St. Alexander	English - JK to 6	147	282	52.1%
St. Hubert	English - JK to 8	303	335	90.5%

11. *What effect would the proposed organization have on community activities of social, educational, cultural or recreational nature?*

Sacred Heart and St. Joseph Schools offer parallel programs. Consolidating these two schools would respect the social, educational, cultural and recreational programs currently being offered at both sites.

12. *What are the possible uses for any building recommended for consolidation or closure?*

Since both schools are PTR, there is limited useful life remaining. They could be leased out for a short term, as long as the facility is not in need of any urgent repairs. The building and the site could also be disposed if the Board deems it surplus to its needs.

Accommodation Options for Consideration

ARC reviewed five options for consideration.

Option #1

Consolidate St. Joseph and Sacred Heart Schools and relocate to a new school on a new site.

Considerations:

- Consolidating Sacred Heart and St. Joseph Schools would enhance enrolment and would maintain integrity of program offering of K to Grade 8 Early French Immersion.
- A new school would be built for the 21st century and would offer an enhanced learning environment.
- Students would only have to relocate once.
- A new site would allow both schools to develop a common culture and identity.
- Offer an opportunity for students to be part of the building process.
- A new school may result in increased enrolment.
- Availability of a lot in the vicinity of both schools may not be possible.
- A new lot may not be financially advantageous.
- Locating and building on a new site might delay the process of relocating.
- Board would have two vacant sites to plan for.

Option #2

Consolidating St. Joseph and Sacred Heart Schools and relocating to a new school on an existing site.

Considerations:

- Consolidating Sacred Heart and St. Joseph Schools would enhance enrolment and would maintain integrity of program offering of K to Grade 8 Early French Immersion.
- A new school would be built for the 21st century and would offer an enhanced learning environment.
- A new school may result in increased enrolment.
- Both current sites offer a green space and are centrally located close to educational and community agencies (i.e., library, YMCA).
- Both schools are located in established neighbourhoods.
- Students would have to be relocated to one of the schools while the new school is being built resulting in one group of students being relocated twice. ARC did comment that this could be an opportunity at building a common culture and opportunity for students from both schools to be involved in the building of a new school together.
- Board would only have one additional site to plan for.
- Relocation of a new school to a current site might be expedited as no need to find and secure a new lot.

Option #3

Relocate St. Joseph and Sacred Heart Schools with an existing school.

Considerations:

- All schools in the catchment area are at or near capacity and could not accommodate an additional 200 students. (Could list the schools on the ground capacity and enrolment - see Grade).
- Would also have to consider program offerings and the opportunity to offer a full JK to 8 Early French Immersion program.

Option #4

To add an addition to an existing school and relocate Sacred Heart and St. Joseph Schools to that site.

Considerations:

- Currently the existing sites which are located in the catchment area could not accommodate an additional 200 students or the current program offerings.

Option #5

To explore purchasing an existing building for sale and retrofit.

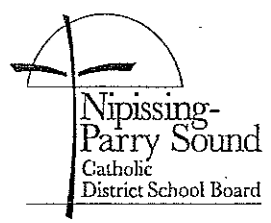
Considerations:

- Cost of purchasing and retrofitting an existing building to accommodate elementary students might not be financially advantageous (i.e., cost might be more than building a new school).
- The structure might not be designed to maximize learning opportunities for students.

The five accommodation options will be shared at Public Meeting #3 and community input will be sought.

Next Meeting

Wednesday, November 26, 2008 at St. Joseph School.



Minutes of the Third Public Meeting of the Accommodation Review Committee of the Nipissing- Parry Sound Catholic District School Board held in the gymnasium of St. Joseph School at 570 First Avenue East, North Bay on Wednesday, November 26, 2008.

ARC Committee Present

NPSCDSB	Joanne Bénard (Chair) Grace Barnhardt	Superintendent of Education Superintendent of Business & Treasurer
Sacred Heart School	Dan Seguin Micheline Thayer Kathy Storie Loretta de Sousa Kathleen MacDonell	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent
St. Joseph School	Marcello Tignanelli Jocelyn Shaver Maureen Valiquette Fernanda Fresco Micheline Hart Michael Nadeau	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent

Public Stakeholders
See Appendix A for listing.

Staff Present
Anna Marie Bitonti, Director of Education
Karen Fabbro-Cobb, Senior Education Official

Regrets
Lori Angelo

Call to Order
Chair of the Accommodation Review Committee, Joanne Bénard, called the meeting to order at 6:35 p.m.

Welcome
The members of the public in attendance to the Third Public Meeting of the Accommodation Review Committee were welcomed. The members of the ARC and Board Administrative staff were introduced, the agenda and the purpose of the meeting were reviewed, and the public was encouraged to ask questions and provide comments regarding the Accommodation Review process involving Sacred Heart and St. Joseph Schools.

Prayer
The opening prayer was led by Marcello Tignanelli, Principal of St. Joseph School and ARC committee member.

Purpose of Public Meeting #3

The purpose of Public Meeting #3 is to present the accommodation options for Sacred Heart and St. Joseph Schools to be considered and to receive community input.

Terms of Reference

The Terms of Reference for Accommodation Review meetings were reviewed.

Purpose of the Accommodation Review

The ARC is responsible for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation Report and recommending accommodation options.

ARC Mandate

The ARC will study, report and make recommendations on the accommodation options respecting both schools under review – Sacred Heart and St. Joseph – in accordance with the Board's Pupil Accommodation Review policy AS 28.2.

Guiding Principles

The review process will be reflective of the Board's Principles and Values as articulated in our mission and vision statement:

- That our learning environments will be Catholic centres of excellence that are welcoming, safe, accessible, motivating and alive.
- That our programs and services will facilitate the multiple needs and abilities of our learners and the aspirations of our Catholic community.
- Accountability for the quality of our programs, the effective use of the resources provided to the Board and the outcomes achieved.

ARC Communications

The public was advised that all ARC working meetings are open to the public as observers. In addition to sharing questions or comments at one of four public meetings, additional modes of communication include voice mail: 472-1201, ext 206, and email: arc@npsc.edu.on.ca. All ARC information is available on the Board's website.

Working Committee meetings are planned for:

- December 3, 2008 St. Joseph School
- December 10, 2008 Sacred Heart School

Valuation Process

An overview of the Valuation Process which included the customized School Valuation Frameworks for both St. Joseph and Sacred Heart Schools was provided. The Individualized School Valuation Framework, a review of the accommodation options and the School Valuation Report to be completed in December 2008.

School Specific Valuation Tools

The School Valuation Tools were explained. For each school, the Customized School Valuation Framework assesses the value to the students (55 points), the value to the school board (25 points), the value to the community (15 points), and the value to the local economy (5 points). The customized School Valuation Framework was utilized to individually value both St. Joseph and Sacred Heart Schools. The greatest value must be placed on the value to the student. Data for both schools was shared with the group.

Questions 1 to 12, Section 2.7 of the Board Pupil Accommodation Review policy were reviewed by Joanne Bénard.

Accommodation Options

After considering the school specific valuations and the questions outlined in the policy, the five options for consideration provided by the ARC were presented:

1. Consolidate St. Joseph and Sacred Heart and relocate to a new site.
2. Consolidate St. Joseph and Sacred Heart and build a new facility on one of the two existing sites.
3. Relocate St. Joseph and Sacred Heart Schools to an existing school.
4. Add an addition to an existing school and relocate Sacred Heart and St. Joseph to that site.
5. Explore purchasing an existing building for sale and retrofit.

Recommended Options

The two recommended options were presented:

1. Consolidate St. Joseph and Sacred Heart and build a new facility on a new site.
2. Consolidate St. Joseph and Sacred Heart and build a new facility on an existing site.

Community Input/Questions and Answers (Received prior to the meeting)

Name: Donna

School: Sacred Heart

Q: Has there ever been consideration given in closing all three schools (St. Joseph, Sacred Heart and St. Hubert) considering their FCI and rebuilding a newer state of the art facility offering dual track, like the school in Callander?

A: St. Hubert School is currently not included in the ARC review process involving St. Joseph and Sacred Heart Schools. The enrolment at St. Hubert School is currently 307 students and based on Ministry Rated Pupil Capacity has an occupancy rate of 92%, therefore, has not been considered in this review. Although a potential consideration, closing all three schools and rebuilding one new facility would likely pose accommodation challenges due to the size of facility required for the student population that would result.

Community Input/Questions and Answers (Received at the meeting)

Name: Rick

School: Sacred Heart

Q: If a new school is built, will the school communities be consulted during the process of building a new school? For instance, will we have a say in the name of the new school?

A: Yes, both school communities would be involved in the process of building a new school, including transition plans, school name, program offerings, and other matters relating to the building of a new school. In addition, both school communities (staff, parents and students) will be kept informed throughout the process.

Timelines

The following anticipated timelines were reviewed and presented:

- December 12, 2008: Report of the ARC will be presented to the Director of Education.
- December 2008: Director of Education will report to the Board of Trustees
- January 2009: Board will hold a public meeting
- February/March 2009: Board decision and follow-up communication


Dates and Purpose For Next Public Meetings

All meetings are to provide the community with opportunities for input.

ARC Public Meeting #4: December 8, 2008, 6:30 p.m. to 8:30 p.m., Sacred Heart School –
Presentation of the draft School Valuation Reports for public input.

Adjournment


The public meeting was adjourned at 7:40 pm.




Accommodation Review Committee (ARC) 2008-09

**Third Public Meeting
November 26, 2008
6:30 to 8:30 PM
at St. Joseph School**


Rooted In Faith - Alive In Spirit 1



Let us Pray




Rooted In Faith - Alive In Spirit 2



ARC Agenda

1. Welcome and Prayer
2. Introductions
3. Purpose of Public Meeting #3
4. Terms of Reference
5. ARC Purpose and Mandate
6. Guiding Principles
7. ARC Communications
8. ARC Process to Date
9. Background Information
10. Accommodation Options to be Considered
11. Community Input/Questions & Answers
12. Timelines
13. Date and Purpose of Next Public Meeting
14. Adjournment

Rooted In Faith - Alive In Spirit 3



Introductions Accommodation Review Committee Members

■ Representing St. Joseph School

- Marcello Tignanelli – Principal
- Jocelyn Shaver – Teaching Staff Rep.
- Maureen Valiquette – Non-Teaching Staff Rep.
- Fernanda Fresco – CSAC Chair
- Micheline Hart – Parent
- Michael Nadeau – Parent

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Accommodation Review Committee Members

■ Representing Sacred Heart School

- Dan Seguin – Principal
- Micheline Thayer – Teaching Staff Rep.
- Kathy Storie – Non-Teaching Staff Rep.
- Loretta de Sousa – CSAC Chair
- Kathleen MacDonell – Parent
- Lori Angelo – Parent

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Accommodation Review Committee Members

■ Representing Central Office

- Joanne Bénard – Superintendent of Education (Chair of ARC)
- Grace Barnhardt – Superintendent of Business and Treasurer
- Dan Russo – Manager of Plant Services and Health & Safety

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Purpose of Public Meeting #3



- To present the accommodation options to be considered for Sacred Heart and St. Joseph schools and receive community input.

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Terms of Reference



- All ARC meetings are held in public
- All audience members must register at the entrance
- No banners, placards, posters, photos will be displayed in the school as a means of influencing the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as is necessary to maintain order.

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Terms of Reference – con't




Receiving Questions

- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

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ARC Purpose and Mandate




Purpose

- The ARC is responsible for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation Report and Recommendations.

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ARC Purpose and Mandate




Mandate

- The ARC will study, report and make recommendations on the accommodation options respecting both schools under review – Sacred Heart and St. Joseph in accordance with the Board's Pupil Accommodation Review Policy AS 28.2

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Guiding Principles




The review process will be reflective of the Board's Principles and Values as articulated in our mission and vision statement:

- That our learning environments will be Catholic centres of excellence that are welcoming, safe, accessible, motivating and alive
- That our programs and services will facilitate the multiple needs and abilities of our learners and the aspirations of our Catholic community
- Accountability for the quality of our programs, the effective use of the resources provided the Board and the outcomes achieved

Rooted in Faith - Alive in Spirit 12


ARC Communications



- Working committee meetings are open to the public. Members of the public are observers at the ARC working meetings. Meetings begin at 4:45 and finish at 6:00 p.m. Planned dates are:
 - December 3 at St. Joseph and
 - December 10 at Sacred Heart.

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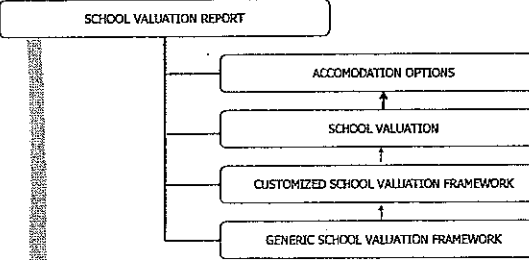
ARC Communications



- Questions or comments may be shared with the ARC at the last out of 4 scheduled Public Meetings OR via email at arc@npsc.edu.on.ca OR left by voice mail at 472-1201 ext.206
- All ARC information is available on the Board's website at: www.npsc.edu.on.ca
- Resource information for ARC meetings will be prepared by Board staff and available on our website no later than 48 hours prior to a public meeting

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ARC Process To Date: Overview





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    graph TD
      A[GENERIC SCHOOL VALUATION FRAMEWORK] --> B[CUSTOMIZED SCHOOL VALUATION FRAMEWORK]
      B --> C[SCHOOL VALUATION]
      C --> D[ACCOMMODATION OPTIONS]
      D --> E[SCHOOL VALUATION REPORT]
    
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Rooted In Faith - Alive In Spirit 15

Background Information




Setting the context

- School Specific Valuation Tools
- Questions 1 to 12, Section 2.7 of the Board Pupil Accommodation Review Policy

Rooted In Faith - Alive In Spirit 16


Customized School Valuation Framework



- Value to the Student
- Value to the School Board
- Value to the Community
- Value to the Local Economy


Rooted In Faith - Alive In Spirit 17

School Specific Valuation



St. Joseph	
Category	Value
Value to the Student	38.15 out of 55 points
Value to the School Board	14 out of 25 points
Value to the Community	8.9 out of 15 points
Value to the Local Economy	2.25 out of 5 points
Total	63.3 out of 100 points

Rooted In Faith - Alive In Spirit 18




School Specific Valuation

Sacred Heart


Category	Value
Value to the Student	37.5 out of 55 points
Value to the School Board	12.5 out of 25 points
Value to the Community	10 out of 15 points
Value to the Local Economy	3 out of 5 points
Total	63 out of 100 points

Rooted in Faith - Alive in Spirit 19




1. Does the school or group of schools currently provide the range of mandatory programs required to meet the Ministry of Education policies and ensure program quality for all the students of the District School Board who reside in the catchment area?

Rooted in Faith - Alive in Spirit 20




Sacred Heart and St. Joseph Schools offer JK to Grade 8 Early French Immersion programs, including all mandatory programs required to meet the Ministry of Education policies.

Rooted in Faith - Alive in Spirit 21




2. Does the school or group of schools currently provide the range of optional programs required to ensure an appropriate education and program quality for all the students? What optional programs cannot be offered currently that are available in other District School Board schools?

Rooted in Faith - Alive in Spirit 22




- Full-time Kindergarten is an optional program offered in all schools in our Board. Both Sacred Heart and St. Joseph Schools offer this optional program as well.
- The optional programs of Family Studies, Industrial Arts and Instrumental Music are offered centrally to all grade 7 and 8 students in our Board, including Sacred Heart and St. Joseph Schools

Rooted in Faith - Alive in Spirit 23



- Sacred Heart and St. Joseph Schools have low enrolment, currently at 111 and 98 students respectively.


Rooted in Faith - Alive in Spirit 24



The lower the enrolment in a school:

- the lower the number of pupils in each grade;
- the lower the number of parents, and therefore volunteers available to the school;
- the lower the number of staff available in the school.


Rooted in Faith - Alive in Spirit 25



Low enrolment in any school can lead to a number of undesirable side-effects, including the following:


- Limited ability to provide a rich array of extracurricular activities like school teams, to meet the varied interests of students;
- Limited opportunities for same age, same gender peer groups.
- Difficulty in sustaining effective, collaborative and meaningful professional learning communities

Rooted in Faith - Alive in Spirit 26




3. *Is the operation of the schools or size of schools supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the operation?*

Rooted in Faith - Alive in Spirit 27




- No. Both St. Joseph and Sacred Heart Schools operate at expenditure levels beyond the funding guidelines.
- The enrolment, based on FTE at Sacred Heart is currently at 37.7% of capacity, and for St. Joseph, 21.9% of capacity.
- The ministry funding formula provides grants for operations based on the enrolment at a school.
- When a school is under-utilized, a top-up grant kicks in that provides funding up to a level of 80% of capacity. This leaves a 20% gap in funding based on Ministry benchmarks.

Rooted in Faith - Alive in Spirit 28



- Other sources of revenue are not at a level that compensate for this gap.
- Both schools have space that is leased to other education partners.
 - Sacred Heart houses the NOCCC, in return for an annual rent of \$1,600.
 - St. Joseph provides space for the Lindsay Weld Child Care at an annual rent of approximately \$6,000.


Rooted in Faith - Alive in Spirit 29



4. *Do enrolment projections and development plans indicate that the enrolments will be high enough for the next five years to keep the current organization educationally and financially viable?*

Rooted in Faith - Alive in Spirit 30


Sacred Heart OTG Capacity 259



Projected Enrolment	FTE	Utilization
October 31, 2008	97.5	37.7%
October 31, 2009	127	49.0%
October 31, 2010	128	49.4%
October 31, 2011	136	52.5%
October 31, 2012	147	56.7%


Rooted in Faith · Alive in Spirit 31

St. Joseph OTG Capacity 360




Projected Enrolment	FTE	Utilization
October 31, 2008	79	21.9%
October 31, 2009	112	31.1%
October 31, 2010	113	31.4%
October 31, 2011	120	33.3%
October 31, 2012	123	34.1%

Rooted in Faith · Alive in Spirit 32




5. *Is there a proposed organization of all or some of the existing schools that could result in each remaining school being able to provide the range of mandatory programs required to meet the Ministry of Education policies and ensure program quality for the Board's students who reside in the existing or proposed catchment area, and that could result in each remaining school being able to provide the range of optional programs required to ensure an appropriate education and equity for all the students? What optional programs could be offered in the proposed organization that are available in other District School Board schools?*

Rooted in Faith · Alive in Spirit 33




- Both Sacred Heart and St. Joseph Schools are prohibitive to repair (PTR), and as such, neither school will continue to exist in their current form.
- The ministry has announced funding to address these PTR schools that would enable the building of a new school to accommodate both populations.
- Under this format, the schools would see an improvement to the range of program offerings. Therefore, any future organization will likely result in a consolidation of these two nearby (less than 4 km apart) schools.

Rooted in Faith · Alive in Spirit 34




6. *Can the proposed school organization result in an equivalent or improved environment for the students from a health and safety perspective?*

Rooted in Faith · Alive in Spirit 35




- Since both schools are prohibitive to repair, a new school will be built.
- The new school organization, by virtue of it being a new facility, will be up to the most current standards and building codes.
- As a result, the environment for learning will be improved for students from a health and safety perspective.

Rooted in Faith · Alive in Spirit 36




7. What bussing would be required under the proposed organization? If there are increased bussing costs, can these be offset by reduced operating and administrative resource costs?

Rooted in Faith • Alive in Spirit 37




- Sacred Heart and St. Joseph Schools are less than four kilometers apart.
- Locating a new school on either site or within the respective schools' catchment area would not impact significantly on bussing costs.
- Any potential cost increase would be offset by the operating savings that would result from the elimination of one school.

Rooted in Faith • Alive in Spirit 38



8. What are the financial benefits of the proposed school organization that would enable the Board to maintain or improve the student learning environment? Would the operation of the proposed school organization be supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the operation of this organization?


Rooted in Faith • Alive in Spirit 39



Building a new school facility to replace both schools would result in the following:


- Reduction in the overall operating costs for the Board
- Enrolment will be closer to capacity and as a result would fall within the funding guidelines of the Funding Model
- The Board will no longer be absorbing the costs of these two under-utilized schools
- The efficiencies of new school building technologies will also contribute to improving the financial viability
- The combined enrolment will also contribute to an educationally enriched environment.

Rooted in Faith • Alive in Spirit 40




9. What would the capital requirements of the proposed school organization be in terms of renewal, additions, new schools or program enhancements? Would they be supported by the funding guidelines of the Funding Model or are there other sustainable sources of revenue to support the capital requirements, such as the shared use of a building or site?

Rooted in Faith • Alive in Spirit 41




- The capital requirements of the proposed school organization are supported by the funding guidelines of the Funding Model.
- The ministry recently announced a funding approval to address these PTR schools under its capital funding program.

Rooted in Faith • Alive in Spirit 42



10. Do alternative organizations of all or some of the schools offer better long term opportunities to provide quality educational services and accommodation for students within current fiscal realities?


Rooted in Faith - Alive in Spirit 43



Programming and Utilization of Nearby Schools


School	Programming	Enrolment - at October 31, 2008	On the Ground Capacity	Utilization %
Mother St. Bride	English JK - 8	235	282	83.3%
St. Alexander	English JK - 6	147	282	52.1%
St. Hubert	English JK - 8	303	335	90.5%

Rooted in Faith - Alive in Spirit 44




11. What effect would the proposed organization have on community activities of social, educational, cultural or recreational nature?

Rooted in Faith - Alive in Spirit 45




- Sacred Heart and St. Joseph Schools offer parallel programs. Consolidating these two schools would respect the social, educational, cultural and recreational programs currently being offered at both schools.

Rooted in Faith - Alive in Spirit 46



12. What are the possible uses for any building recommended for consolidation or closure?


Rooted in Faith - Alive in Spirit 47



- Since both schools are PTR, there is limited useful life remaining.
- They could be leased out for a short term, as long as the facility isn't in need of any urgent repairs.
- The building and the site could also be disposed of if the board deems it surplus to its needs.

Rooted in Faith - Alive in Spirit 48


Accommodation Options Considered



1. Consolidate St. Joseph and Sacred Heart Schools and build a new school on a new site
2. Consolidate St. Joseph and Sacred Heart Schools and build a new school on an existing site
3. Relocate St. Joseph and Sacred Heart Schools to an existing school within the same catchment area
4. Add an addition to an existing school within the same catchment area and relocate Sacred Heart and St. Joseph Schools to that site
5. Explore purchasing an existing building for sale within the same catchment area and retrofit

Rooted in Faith · Alive in Spirit 49


Accommodation Options Considered



1. Consolidate St. Joseph and Sacred Heart Schools and build a new school on a new site.

Rooted in Faith · Alive in Spirit 50


Accommodation Options Considered



2. Consolidate St. Joseph and Sacred Heart Schools and build a new school on an existing site.

Rooted in Faith · Alive in Spirit 51


Accommodation Options Considered



3. Relocate St. Joseph and Sacred Heart Schools to an existing school within the same catchment area.

Rooted in Faith · Alive in Spirit 52


Accommodation Options Considered



4. Add an addition to an existing school and relocate Sacred Heart and St. Joseph Schools to that site.

Rooted in Faith · Alive in Spirit 53


Accommodation Options Considered



5. Explore purchasing an existing building for sale within the same catchment area and retrofit.

Rooted in Faith · Alive in Spirit 54


Recommended Options



1. Consolidate St. Joseph and Sacred Heart and build a new facility on a new site
2. Consolidate St. Joseph and Sacred Heart and build a new facility on an existing site

Rooted in Faith - Alive in Spirit 55


Community Input/Questions and Answers



- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

Rooted in Faith - Alive in Spirit 56

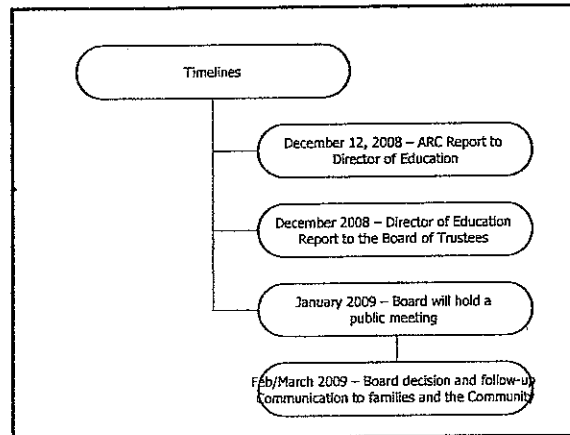
Public Meeting #4



All meetings are to provide the community with opportunities for input

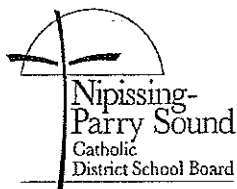
- 4th Public meeting – December 8, 2008 at Sacred Heart School 6:30 to 8:30 p.m.
- Presentation of draft School Valuation Report to be presented to the Board

Rooted in Faith - Alive in Spirit 57




Thank You

Rooted in Faith - Alive in Spirit 59



Minutes of the working session of the Accommodation Review Committee of the Nipissing-Parry Sound Catholic District School Board held at St. Joseph School, December 3, 2008, 4:45 p.m. to 6:00 p.m.

Staff Present

Joanne Bénard, Superintendent of Education
Grace Barnhardt, Superintendent of Business & Treasurer

Committee Members Present

Sacred Heart School

Dan Seguin, Principal
Micheline Thayer, Teacher
Kathy Storie, Non-Teaching Staff
Loretta de Sousa, CSAC Chair
Lori Angelo, Parent Representative
Kathleen MacDonell, Parent Representative

St. Joseph School

Marcello Tignanelli, Principal
Jocelyne Shaver, Teacher
Maureen Valiquette, Non-Teaching Staff
Fernanda Fresco, CSAC Chair
Micheline Hart, Parent Representative
Michael Nadeau, Parent Representative

Prayer

Joanne Bénard, ARC Chair led the committee in prayer and called the meeting to order.

Review of Agenda

The agenda was reviewed and accepted as presented.

Review and approval of the minutes of the November 26, 2008 Public Meeting #3

The minutes of the November 26, 2008 Public Meeting were reviewed and accepted as presented.

Public Meeting #3 (discussion)

The committee discussed Public Meeting #3. Expressed that the meeting presentation was clear and provided a good review of the process to date.

Draft Final Report and Recommendations to the Director of Education

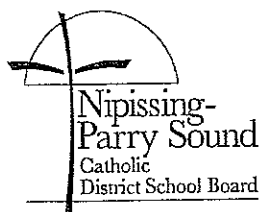
The committee reviewed the draft Final Report and Recommendations to the Director of Education. Each section was reviewed and suggested changes made. Changes included minor edits and the inclusion of qualitative data pertaining to the school specific valuation tools.

Planning for Public Meeting #4

The committee reviewed the process for Public Meeting #4. It was noted that another working meeting would be scheduled only if required following Public Meeting #4.

Next Meeting

Public Meeting #4 is scheduled for Monday, December 8, 2008 from 6:30 p.m. to 8:30 p.m. at Sacred Heart School.



Minutes of the Fourth Public Meeting of the Accommodation Review Committee of the Nipissing- Parry Sound Catholic District School Board held in the Gymnasium of Sacred Heart School, 1516 McKeown Avenue, North Bay on Monday, December 8, 2008.

ARC Committee Present

Central Office	Joanne Bénard (Chair) Grace Barnhardt Danny Russo	Superintendent of Education Superintendent of Business & Treasurer Manager of Plant and Health & Safety
Sacred Heart School	Dan Seguin Micheline Thayer Kathy Storie Loretta de Sousa Kathleen MacDonell Lori Angelo	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent
St. Joseph School	Marcello Tignanelli Jocelyn Shaver Maureen Valiquette Fernanda Fresco Micheline Hart Michael Nadeau	Principal Teaching Staff Representative Non-teaching Staff Representative Catholic School Advisory Council Chair Parent Parent

Public Stakeholders

See Appendix A for listing

Staff Present

Anna Marie Bitonti, Director of Education
Karen Fabbro-Cobb, Senior Education Official
Paula Mann, Senior Education Official

Call to Order

Chair of the Accommodation Review Committee, Joanne Bénard, called the meeting to order at 6:30 pm.

Prayer

The opening prayer was led by Dan Seguin, Principal of Sacred Heart School.

Welcome and Introductory Comments

All members of the public in attendance were welcomed to the fourth public meeting of the Accommodation Review Committee. The agenda and the purpose of the meeting were reviewed. Members of the Accommodation Review Committee representing St. Joseph, Sacred Heart and Central Office were introduced. Chair, Joanne Benard thanked all Accommodation Review Committee members from St. Joseph and Sacred Heart Schools for their tremendous work and commitment during the ARC process.

Purpose of Public Meeting #4

The purpose of the fourth public meeting was to present the draft School Valuation Report and recommendations and receive community input. It was indicated that the final school valuation report and recommendations would be submitted to the Director of Education by December 12, 2008.

Terms of Reference

The Terms of Reference were reviewed.

ARC Purpose, Mandate and Guiding Principles

The purpose of the ARC was reviewed, including: responsibility for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation report and recommendations to be submitted to the Director of Education. As part of its mandate, the ARC will study, report and make recommendations on the accommodation options respecting both St. Joseph and Sacred Heart Schools in compliance and accordance with Board's Pupil Accommodation Review Policy 28.2. The ARC process has reflected the Board's Principles and Values as articulated in our mission and vision statements.

ARC Communications

The public was reminded that all ARC working meetings have been open to the public as observers. In addition to sharing questions or comments at the four public meetings, additional modes of communication have been available throughout the ARC process including voice mail: 472-1201, ext 206, and email: arc@npsc.edu.on.ca. All ARC information, research, minutes and power point presentations are available on the Board's website www.npsc.edu.on.ca under the *Accommodations* link.

ARC Process Overview

It was noted that at the last public meeting of the ARC held on November 26, 2008, accommodation options considered by the ARC were reviewed with the public. The final report to the Director of Education being reviewed this evening presents the findings and recommendations of the ARC for both St. Joseph and Sacred Heart Schools.

Highlights Of The Final Report**a) Background**

The background of the ARC process was reviewed, beginning with the passing of the motion for the Board to approve the formation of an Accommodation Review Committee for St. Joseph and Sacred Heart Schools on February 20, 2008. In addition, the ARC has held a total of 7 working and 4 public meetings to date to complete its mandate and seek community input.

Also included in the final report is a summary of the activities that took place during Public Meetings #1, #2, and #3.

b) Accommodation Options Considered

The five accommodation options and considerations presented by the ARC in the School Valuation Report were reviewed (available at www.npsc.edu.on.ca).

Option 1: Consolidate St. Joseph and Sacred Heart schools and build a new school on a new site.

Option 2: Consolidate St. Joseph and Sacred Heart schools and build a new school on one of the two existing school sites.

Option 3: Relocate St. Joseph and Sacred Heart Schools to an existing school within the same catchment area.

Option 4: Add an addition to an existing school and relocate the population of Sacred Heart and St. Joseph Schools to that site.

Option 5: Explore purchasing an existing building for sale within the same catchment area and retrofit.

c) Recommendations

The following two recommendations were presented on behalf of the ARC:

1. Consolidate St. Joseph and Sacred Heart schools and build a new school on a new site.
2. Consolidate St. Joseph and Sacred Heart schools and build a new school on one of the existing school sites.

d) Timelines

Tentative timelines of the ARC process were reviewed.

December 12, 2008: ARC Report is presented to the Director of Education.

December 2008/January 2009: Director of Education provides a report to the Board of Trustees*

January 2009: Board will hold a public meeting*

February/March 2009: Board decision and follow-up and communication to families and the community*

(*Please note specific dates will be communicated to the public through the Board website and the two schools).

Community Input/Questions and Answers

Name: Claire

School: Sacred Heart

Q: How long will the process take to accommodate students, build a new school and students to move into a new school?

A: The earliest possible date to complete the entire process to accommodate the students and build a new school would be September 2010.

Name: John

School: Sacred Heart

Q: What are the catchment areas presently for St. Joseph and Sacred Heart?

A: All of our schools have boundaries that determine the student's eligibility to attend, referred to as a school zone. The school zone is also dependent on the program choice (English and French Immersion Programs). The school zone for a student is based on their pick-up and drop-off addresses for transportation purposes. Please refer to Appendix B of the ARC meeting minutes of September 9, 2008 for overviews of both St. Joseph and Sacred Heart School boundaries.

Q: What other options will Trustees have aside from the recommendations presented by the ARC?

A: Trustees will be provided with all of the research and information to date, and therefore will be aware of all of the options presented to date. Part of the process to arrive at the recommended options that the ARC took into consideration was the funding announced by the Ministry under the Prohibitive to Repair (PTR) capital funding program, since both schools under review were deemed by the Ministry as PTR.

Q: Is there a term for this funding?

A: Business cases for PTR schools had to be presented to the Ministry within a timeframe for them to be considered for funding under this capital program. There is no stated deadline to use the funding, but the expectation is that the funding would be used by 2011-12.

Q: Is enrolment declining in English Program schools as well as French Immersion Program schools?

A: Our education system across the province is experiencing a decline in enrolment as a result in a decline in the birth rate. Over the last year school year, 2007-2008, the enrolment for the Nipissing-Parry Sound Catholic DSB for 2008-2009 has experienced a 3.1% decline in the elementary panel.


Q: What is the budget for a new school?

A: The budget for a new school is dependent on how many students will be accommodated, which determines the size. The Ministry funding benchmarks are as follows:
Area Benchmark per pupil = 9.7 m²
Benchmark Construction cost = \$1,859.48 / m²

For complete details of the material presented at the meeting, please refer to the attached PowerPoint presentation.

Adjournment:


The public meeting was adjourned at 7:15 p.m.




Accommodation Review Committee (ARC) 2008-09

**Fourth Public Meeting
December 8, 2008
6:30 to 8:30 PM
at Sacred Heart School**


Rooted in Faith - Alive in Spirit 1



Let us Pray




Rooted in Faith - Alive in Spirit 2



Agenda

1. Welcome and Prayer
2. Introductions
3. Purpose of Public Meeting #4
4. Terms of Reference
5. ARC Purpose and Mandate
6. Guiding Principles
7. ARC Communications
8. ARC Process Overview
9. Final Report Highlights
10. Recommendations
11. Community Input/Questions & Answers
12. Timelines
13. Adjournment


Rooted in Faith - Alive in Spirit 3



Introductions Accommodation Review Committee Members

- Representing St. Joseph School
 - Marcello Tignanelli – Principal
 - Jocelyn Shaver – Teaching Staff Rep.
 - Maureen Valiquette – Non-Teaching Staff Rep.
 - Fernanda Fresco – CSAC Chair
 - Micheline Hart – Parent
 - Michael Nadeau – Parent


Rooted in Faith - Alive in Spirit 4



Accommodation Review Committee Members

- Representing Sacred Heart School
 - Dan Seguin – Principal
 - Micheline Thayer – Teaching Staff Rep.
 - Kathy Storie – Non-Teaching Staff Rep.
 - Loretta de Sousa – CSAC Chair
 - Kathleen MacDonell – Parent
 - Lori Angelo – Parent

Rooted in Faith - Alive in Spirit 5




Accommodation Review Committee Members

- Representing Central Office
 - Joanne Bénard – Superintendent of Education (Chair of ARC)
 - Grace Barnhardt – Superintendent of Business and Treasurer
 - Dan Russo – Manager of Plant Services and Health & Safety

Rooted in Faith - Alive in Spirit 6


Purpose of Public Meeting #4



- To present the draft School Valuation Report and recommendations and receive community input.

Rooted in Faith · Alive in Spirit 7

Terms of Reference




- All ARC meetings are held in public
- All audience members must register at the entrance
- No banners, placards, posters, photos will be displayed in the school as a means of influencing the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as is necessary to maintain order.

Rooted in Faith · Alive in Spirit 8

Terms of Reference – con't

Receiving Questions




- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

Rooted in Faith · Alive in Spirit 9

ARC Purpose and Mandate

Purpose




- The ARC is responsible for the School Valuation Framework, Public Information and Access, Community Consultation and Public Meetings and for providing a final School Valuation Report and Recommendations.

Rooted in Faith · Alive in Spirit 10

ARC Purpose and Mandate


Mandate



- The ARC will study, report and make recommendations on the accommodation options respecting both schools under review – Sacred Heart and St. Joseph in accordance with the Board's Pupil Accommodation Review Policy AS 28.2

Rooted in Faith · Alive in Spirit 11

Guiding Principles




The review process will be reflective of the Board's Principles and Values as articulated in our mission and vision statement:

- That our learning environments will be Catholic centres of excellence that are welcoming, safe, accessible, motivating and alive
- That our programs and services will facilitate the multiple needs and abilities of our learners and the aspirations of our Catholic community
- Accountability for the quality of our programs, the effective use of the resources provided the Board and the outcomes achieved

Rooted in Faith · Alive in Spirit 12


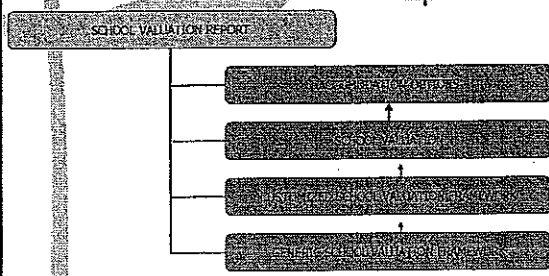
ARC Communications



- Questions or comments may be shared with the ARC at this last of 4 scheduled Public Meetings OR via email at arc@npsc.edu.on.ca OR left by voice mail at 472-1201 ext.206
- All ARC information is available on the Board's website at: www.npsc.edu.on.ca


Rooted In Faith - Alive In Spirit 13

ARC Process Overview

Rooted In Faith - Alive In Spirit 14


Purpose of the Report



- The final report to the Director of Education, presents the findings and recommendations of the Accommodation Review Committee for both St. Joseph and Sacred Heart Schools

Rooted In Faith - Alive In Spirit 15

Background




At the special Board meeting held on February 20, 2008, the following motion was passed:

THAT the Nipissing-Parry Sound Catholic District School Board approve the formation of an Accommodation Review Committee for the following schools:

- St. Joseph School, and
- Sacred Heart School.

Rooted In Faith - Alive In Spirit 16


Process of Public Input



- The ARC held seven (7) working meetings and four (4) public meetings to complete its work and seek community input.

Rooted In Faith - Alive In Spirit 17

Highlights of Final Report




Public Meeting #1

- The ARC presented the Customized School Valuation Framework and described how it was changed to reflect our Board context.
- The ARC also explained its mandate, the pupil accommodation review process, reviewed the basic information and issues to be addressed and received community input.

Rooted In Faith - Alive In Spirit 18

Highlights of Final Report




Public Meeting #2

- The ARC presented its draft School-Specific Valuation Reports under the Customized Generic School Valuation Framework for Sacred Heart and St. Joseph schools and received community input.

Rooted In Faith - Alive In Spirit 19

School Specific Valuation




Sacred Heart

Category	Value
Value to the Student	37.5 out of 55 points
Value to the School Board	12.5 out of 25 points
Value to the Community	10 out of 15 points
Value to the Local Economy	3 out of 5 points
Total	63 out of 100 points

Rooted In Faith - Alive In Spirit 20

School Specific Valuation

Sacred Heart




- The close proximity with the parish nurtures the relationship between the school and the church and allows for regular masses to be held at the church.
- A strong relationship with volunteers.
- A range of elective and extracurricular opportunities including a variety of sports, winter elective programs, Reading Rocks, Rainbows, Historica and Science fairs.

Rooted In Faith - Alive In Spirit 21

School Specific Valuation


Sacred Heart



- An established school culture.
- Limitations with respect to safe traffic flow and parking.
- A large play yard with grass, paved and sandy areas.
- Excellent CSAC involvement and supportive, engaged parents.
- Close proximity to community arts, cultural, and recreational programs.

Rooted In Faith - Alive In Spirit 22

School Specific Valuation




St. Joseph

Category	Value
Value to the Student	38.15 out of 55 points
Value to the School Board	14 out of 25 points
Value to the Community	8.9 out of 15 points
Value to the Local Economy	2.25 out of 5 points
Total	63.3 out of 100 points

Rooted In Faith - Alive In Spirit 23

School Specific Valuation


St. Joseph



- An established school culture: Early French Immersion, Roman Catholic and Special Education programming (section 23).
- Built-in Science lab
- A range of elective and extracurricular opportunities including a variety of sports, winter elective programs, Clubs, Tutors in the Classroom, Rainbows, Historica and Science fairs.

Rooted In Faith - Alive In Spirit 24


School Specific Valuation St. Joseph



- Before and after school childcare
- Close proximity to community arts, cultural, and recreational programs.
- Chapel on site for prayer and reflection.
- Extremely limited parking.
- New roof and skylights installed in 2006.

Rooted in Faith - Alive in Spirit 25

Highlights of Final Report




Public Meeting #3

- The ARC presented to the community the Accommodation Options that were considered along with two recommendations and received community input.

Rooted in Faith - Alive in Spirit 26

Highlights of Final Report: Accommodation Options Considered




In considering all of the accommodation options, the following was taken into account:

- Sacred Heart and St. Joseph Schools have low enrolment, currently at 111 and 98 students respectively. Low enrolment can lead to a number of undesirable side-effects, including limited ability to provide a rich array of extracurricular activities, limited opportunities for same age, same gender peer groups and difficulty in sustaining effective, collaborative and meaningful professional learning communities.

Rooted in Faith - Alive in Spirit 27


Sacred Heart OTG Capacity 259



Projected Enrolment	FTE	Utilization
October 31, 2008	97.5	37.7%
October 31, 2009	127	49.0%
October 31, 2010	128	49.4%
October 31, 2011	136	52.5%
October 31, 2012	147	56.7%

Rooted in Faith - Alive in Spirit 28


St. Joseph OTG Capacity 360



Projected Enrolment	FTE	Utilization
October 31, 2008	79	21.9%
October 31, 2009	112	31.1%
October 31, 2010	113	31.4%
October 31, 2011	120	33.3%
October 31, 2012	123	34.1%

Rooted in Faith - Alive in Spirit 29


Highlights of Final Report: Accommodation Options for Consideration



- Sacred Heart and St. Joseph schools operate at expenditure levels beyond the funding guidelines, Sacred Heart School is currently only at 37.7% of capacity and St. Joseph School, 21.9% capacity.
- Sacred Heart and St. Joseph schools have been deemed prohibitive to repair since they both exceed the 65% threshold, Sacred Heart 68.10% and St. Joseph 70.54%.

Rooted in Faith - Alive in Spirit 30


**Highlights of Final Report:
Accommodation Options for
Consideration**



- Sacred Heart and St. Joseph schools are less than four kilometres apart and serve students in the same geographical area.
- Sacred Heart and St. Joseph schools offer JK to Grade 8 Early French Immersion programs.

Rooted in Faith · Alive in Spirit 31


**Highlights of Final Report:
Accommodation Options
Considered**



- 1. Consolidate St. Joseph and Sacred Heart schools and build a new school on a new site.**

Rooted in Faith · Alive in Spirit 32

Considerations




Consolidating Sacred Heart and St. Joseph Schools would:

- Enhance enrolment thereby operating at expenditure levels within the funding guidelines.
- Maintain the integrity of the program offering: JK to Grade 8 Early French Immersion and would respect the social, educational, cultural and recreational programs currently being offered at both schools.
- A new school would be built for the 21st century with improved facilities that would offer an enhanced learning environment.

Rooted in Faith · Alive in Spirit 33


Considerations



- A new school may result in increased enrolment.
- All students would only have to relocate once.
- A new site would allow both school populations to develop a common culture and identity.
- Building a new school would offer an opportunity for students to be part of the building process.
- Difficulty in finding an available site that is suitable for school purposes, within budget and in the vicinity of both schools.

Rooted in Faith · Alive in Spirit 34


Considerations



- A new site may not be financially feasible.
- Locating and building on a new site might delay the process of relocating due to the legal requirements of the acquisition process.
- The Board would have to address the future use of two vacant sites.
- A new site might provide a more desirable location.

Rooted in Faith · Alive in Spirit 35


**Highlights of Final Report:
Accommodation Options
Considered**



- 2. Consolidate St. Joseph and Sacred Heart schools and build a new school on one of the two existing school sites.**

Rooted in Faith · Alive in Spirit 36

Considerations




Consolidating Sacred Heart and St. Joseph Schools would:

- Enhance enrolment thereby operating at expenditure levels within the funding guidelines.
- Maintain the integrity of the program offering: JK to Grade 8 Early French Immersion and would respect the social, educational, cultural and recreational programs currently being offered at both schools.
- A new school would be built for the 21st century with improved facilities that would offer an enhanced learning environment.

Rooted In Faith · Alive In Spirit 37


Considerations



- A new school may result in increased enrolment.
- Both of the existing sites offer a green space and are centrally located: close to educational and community agencies (i.e., library, YMCA).
- Both schools are located in established neighbourhoods.
- Students would have to be relocated to one of the schools (holding school) while the new school is being built resulting in:
 - one group of students being relocated twice
 - an opportunity to build a common culture and for students to be involved in the building of a new school together.

Rooted In Faith · Alive In Spirit 38


Considerations



- There would only be one additional site to address for future use.
- Relocation of a new school to an existing site might be expedited: no delay in finding and securing a new school site.
- There are additional costs associated with the demolition of an existing school.

Rooted In Faith · Alive In Spirit 39


Highlights of Final Report: Accommodation Options Considered



3. Relocate St. Joseph and Sacred Heart schools to an existing school within the same catchment area.

Rooted In Faith · Alive In Spirit 40


Considerations



- No school in the catchment area currently offers similar programs.
- All schools in the catchment area are at or near capacity and could not accommodate an additional 200 students.

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Programming and Utilization of Nearby Schools



School	Programming	Enrolment at October 31, 2008	On the Ground Capacity	Utilization Before Specialty Program Use	Utilization With Specialty Use of Space
Mother St. Bride	English JK - 8	235	282	83.3%	100%
St. Alexander	English JK - 8	147	282	52.1%	91.7%
St. Hubert	English JK - 8	303	335	90.5%	100%

Rooted In Faith · Alive In Spirit 42


**Highlights of Final Report:
Accommodation Options
Considered**



4. Add an addition to an existing school and relocate the population of Sacred Heart and St. Joseph schools to that site.

Rooted in Faith - Alive in Spirit 43


Considerations



- Currently the sites at the existing schools located in the catchment area could not accommodate 200 additional students under the current program offerings.

Rooted in Faith - Alive in Spirit 44


**Highlights of Final Report:
Accommodation Options
Considered**



5. Explore purchasing an existing building for sale within the same catchment area and retrofit.

Rooted in Faith - Alive in Spirit 45


Considerations



- Cost of purchasing and retrofitting an existing building to accommodate elementary students might not be financially advantageous (i.e., cost might be more than building a new school).
- The structure might not be designed to maximize learning opportunities for students.

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**Highlights of Final Report:
Recommended Options**



- Consolidate St. Joseph and Sacred Heart and build a new school on a new site
- Consolidate St. Joseph and Sacred Heart and build a new school on one of the two existing school sites

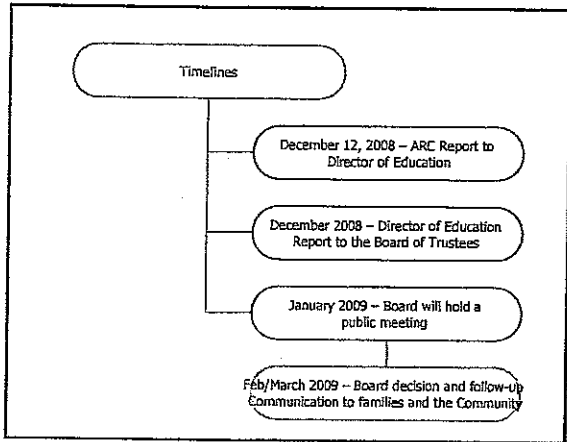
Rooted in Faith - Alive in Spirit 47

**Community
Input/Questions and
Answers**



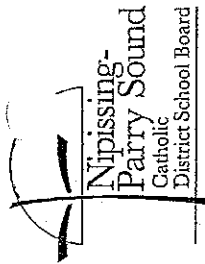
- Only adults (voting age) will be permitted to address the ARC or ask questions
- The designated microphone will be used for questions from the floor
- Audience members will be given two occasions to address the committee or ask questions in any one evening
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question
- Questions or comments will not extend beyond two minutes

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NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD
ACCOMMODATION REVIEW COMMITTEE
SCHOOL VALUATION REPORT

Appendix B
School-Specific Valuation Reports



**ACCOMMODATION REVIEW COMMITTEE
CUSTOMIZED VALUATION FRAMEWORK
SACRED HEART SCHOOL**

2008

7.3a)

VALUE TO THE STUDENTS (37.5) Maximum 55 Points		
	Yes	No
Student Outcomes at the School (10) Maximum 15 points		
Are the EQAO Test Results Greater Than, Equal to or Less Than the Board Average?		
• Grade 3 (Reading)	X	
• Grade 3 (Writing)	X	
• Grade 3 (Mathematics)	X	
• Grade 6 (Reading)	X	
• Grade 6 (Writing)	X	
• Grade 6 (Mathematics)	X	
• Grade 9 (Reading)		X
• Grade 9 (Writing)		X
• Grade 9 (Mathematics)		X
• Grade 10 (Literacy)		X
• Graduation rate		X
CAT 3 results	X	
		<p>Number of students writing is less than 15, resulting in suppressed data. Less than Board in reading and writing, greater than in Mathematics.</p> <p>Less than Board in Reading, greater than the Board average in Writing and Mathematics.</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>Grade 5 greater than Canadian norms in all areas. Grade 8 greater than Canadian norms in most areas.</p>

VALUE TO THE STUDENTS (37.5) Maximum 55 Points

	Yes	No	COMMENT
Has an identified culture been established by this school?	X		The close relationship between St. Peter's Church and Sacred Heart School is very important. It allows for regular masses at the church and participation in community gatherings such as: Thanksgiving, Christmas and the Living Rosary. The relationship with the parish priest and deacons is very positive. School celebrations reflect the French Immersion identity.

	Yes	No	COMMENT
Range of Program Offerings and Staff (18) Maximum 25 Points			
Does the school have a Transportation Program?	X		
Does the school have a Media/Video/Audio Program?		X	
Does the school have a Science Program?	X		Part of the Ontario Curriculum.
Does the school have a Physics Program?		X	N/A
Does the school have a Biology Program?		X	N/A
Does the school have a Physical Education Program?	X		Part of the Ontario Curriculum.
Does the school have a Theatre Arts Program?		X	Part of the Ontario Curriculum and school does engage in drama presentations.
Does the school have an Instrumental Music Program?	X		Grade 7 and 8 students attend Mother St. Bride School for Instrumental Music classes. Recorder lessons for younger students.
Does the school have a Vocal Music Program?	X		Vocal program part of the Music program. Students participate yearly in Kiwanis Festival. Itinerant Music teacher.
Does the school offer Broad-based Technology programming?	X		SMART Board, computers in the classroom, School Connect program, mobile lab.
Does the school provide Co-operative Education opportunities for students?		X	We provide co-op education placements for students from SJSH and Canadore College.
Does the school have a woodworking program?	X		Grade 7 and 8 students attend Mother St. Bride School for Industrial Arts program.
Does the school have an auto shop program?		X	N/A
Does the school provide English-as-a-Second language (ESL) programming?		X	N/A

VALUE TO THE STUDENTS (37.5) Maximum 55 Points

7.3a)

	Yes	No	COMMENT
Does the school provide a French Immersion program?	X		JK- 8
Does the school have a full-time Librarian?		X	We have volunteers and student helpers for the library.
Does the school have a full-time Principal?	X		
Does the school have a full-time Vice-Principal?		X	
Does the school have a full-time Gym teacher?		X	
Does the school have a full-time Music teacher?		X	Itinerant Music teacher and music program for Grade 7 & 8 Students at Mother St. Bride.
Does the school have CRT staff?	X		0.5 FTE
What specialized programs or opportunities have been created or offered to the students at this school?	X		Winter elective program, Reading Rocks after school reading club, Rainbows, DARE, STAR, Historica and Science fairs.
Is this the only school of these grades within the Family of Schools group JK-12?		X	
Does the school have a Religion and Family Life Program?	X		
Does the school support ecological awareness?	X		Recycling Program, Ecological Awareness Programs.
Does the school have a chapel?		X	
Is before and after daycare available on site?		X	
Is the school in close proximity to community arts, cultural programs, historical landmarks?	X		Museum, art gallery, Arts Centre, public library, parks
Is the school in close proximity to a Catholic Church?	X		Students can walk to Church

	Yes	No	COMMENT
Is the school in close proximity to local educational facilities within the area (YMCA, waterfront, library)?	X		YMCA, waterfront, Museum, Chief Commanda, recreation activities, St. Peter's, Public Library
Is the school in close proximity to Community Agencies?	X		
Is the school close to ecological learning environments?	X		
Note (close proximity is defined as within walking distance or a short bus ride).			
Range of Extracurricular Activities and Extent of Student Participation (2) Maximum 3 points			
Does the school have a program of Boy's Intramural Sports? (List)		X	
Does the school have a program of Girl's Intramural Sports? (List)		X	
Does the school have a program of Boy's Interscholar Sports? (List)	X		Volleyball, basketball, cross-country, track and field, pond hockey, slow-pitch baseball, golf, skating
Does the school have a program of Girl's Interscholar Sports? (List)	X		Volleyball, basketball, cross-country, track and field, pond hockey, slow-pitch baseball, golf, skating
Do students have an opportunity to participate in non-athletic school clubs? (List)	X		Choir, library clerks, office helpers, drama, peace keepers, daily announcements, homework club, Rainbows, Sunbeams, talent show, student councils, Historica, Science Fairs, Bookfairs, library helpers, peacekeepers
Does the school have an electives program?	X		Downhill skiing, x-country skiing, outdoor education, swimming, bowling, Gymtrix

COMMENT

Adequacy of School's Grounds for Healthy Physical Activity and Extracurricular Activities (2.5) Maximum 3 points

Does the school have hard surfaced outdoor play area(s)?	X		Two areas (one area with four basket ball nets)
Does the school have a playing field(s) (e.g., soccer)?	X		Baseball diamond, basketball courts
Does the school have available open green space?	X		Large yard, grass and sand.
Does the school have playground equipment?	X		Swings, slide

Barrier Free Facility (0) Maximum 3 points

Does the school have barrier free washrooms for students?		X	
Does the school have barrier free washrooms for staff?		X	
Does the school have a barrier free entrance?		X	
Does the school have a change table/room?		X	
Does the school have an elevator/lift?		X	One floor
Does the school have an appropriate communication system?	X		P.A system

	Yes	No	COMMENT
Safety of School and Site (2) Maximum 3 points			
Does the school have an alarm/alert system in place to protect the building?	X		True Steel/Lowell Security
Does the school have an alarm/alert system in place to protect the staff & students?	X		Doors locked at all times. All visitors must ring the door to enter.
Is there a safe route for pedestrian and vehicular traffic flow?		X	The sidewalk ends on Milan Street just before the corner by the school and does not start again until past the school and on the other side of the street. The curve in the road makes this a potentially unsafe corner for children to cross especially in the winter. There is no sidewalk on Mary Street where the children are dismissed and school buses and parents picking up children congest Mary Street.
Proximity of the School to Students/Length of Bus Ride (3) Maximum 3 points			
Is the percentage of students bused to school more than 66 percent?	X		
Is the longest bus ride to school for any student more than 60 minutes?		X	
Is the average bus ride to school more than 30 minutes?		X	

	Yes	No	COMMENT
Student Outcomes at the School (3) Maximum 5 points			
Are the EQAO Test Results Greater Than, Equal To or Less Than the Board Average?			Due to class size, Grade 3 and Grade 6 results are suppressed
• Grade 3 (Reading)	X		Less
• Grade 3 (Writing)	X		Less
• Grade 3 (Mathematics)	X		Greater than
• Grade 6 (Reading)	X		Less
• Grade 6 (Writing)	X		Greater than
• Grade 6 (Mathematics)	X		Greater than
• Grade 9 (Reading)		X	
• Grade 9 (Writing)		X	
• Grade 9 (Mathematics)		X	
• Grade 10 (Literacy Test)		X	
• Graduation rate		X	
Has an identified culture been established by this school?	X		See previous comments.
Specific Space (2.5) Maximum 5 points			
Does the school have an Instrumental Music room?		X	
Does the school have a Vocal Music room?		X	

VALUE THE SCHOOL BOARD (12.5) Maximum 25 Points

73a

	Yes	No	COMMENT
Does the school have a Broad-based technology room?	X		Mobile lab, SMART Board, Computers in the classroom.
Does the school have a space dedicated to commercial program?		X	
Does the school have a Theatre Arts room?		X	There is a stage.
Does the school have a Library/Resource Centre?	X		Book room with student, parent and teacher resources
Does the school have at least one dedicated Science room?	X		
Does the school have a Gymnasium?	X		With a stage
Does the school have a General Purpose room?		X	
Does the school have dedicated Resource Withdrawal space?	X		
Does the school have a Cafeteria?		X	
Does the school have a Cafetorium?	X		
Does the school have a dedicated Auditorium?		X	
Does the school have a Swimming Pool?		X	
Does the school have a space dedicated to a Regional program, eg. ESL, French Immersion?	X		Total French Immersion JK - Grade 8
Does the school have special facilities for JK/SK programs?	X		Cloakroom and age appropriate washrooms.
Does the school have an onsite daycare facility?		X	
Does the school have a Chapel?		X	We attend Mass at St. Peter's across the street.

VALUE TO THE SCHOOL BOARD (12.5) Maximum 25 Points

7.3a

COMMENT

Yes No

Condition and Costs of Operation (1.5) Maximum 5 points

Do the current Renewal needs for the school represent less than 20 percent of the school replacement cost?		X	School is prohibitive to repair.
Over the next 10 years will the total Renewal needs for the school represent less than 20 percent of the school replacement cost?		X	
What is the facility Condition Index rating of the school?		X	68.1%
Is the cost to upgrade the school to meet student learning objectives less than 15 percent of the replacement cost of the school?		X	
School Administration - Does imputed grant revenue exceed expenditures?		X	New School Foundation Grant
School Operations - Does imputed grant revenue exceed expenditures?	X		
Does the school have adequate hard surfaced outdoor play area(s)?	X		
Does the school have adequate playing field(s) eg. Soccer?	X		
Does the school have adequate available open green space?	X		
Does the school have sufficient parking?		X	Limited parking, limited space for buses.
Are there safety issues related to the facility or site, ie., large issue re: design?		X	

VALUE TO THE SCHOOL BOARD (12.5) Maximum 25 Points

1.3a)

	Yes	No	COMMENT
Student Transportation - Does imputed grant revenue exceed expenditures?		X	

VALUE TO THE SCHOOL BOARD (12.5) Maximum 25 Points

1.3a

COMMENT

Location of School (3.5) Maximum 4 points

	Yes	No	COMMENT
Is the percentage of students bused to school more than 66%	X		
Is the longest bus ride to school for any student more than 60 minutes?		X	
Is the average bus ride to school more than 30 minutes?		X	
Is the school the only school within the community?		X	

Enrolment vs. Available space (1) Maximum 4 points

Does the utilization rate for the school exceed 80 % of building?		X	42% on the ground capacity
Does the utilization rate for the school exceed the capacity of the building?		X	
• Maximum number of portables or port-a-packs possible		X	Not applicable
• Is there potential for addition?	X		Prohibitive to repair
• Parking expansion?	X		
Does enrolment at the school exceed the surplus space in adjacent schools?		X	Current enrolment 111 Capacity 259

VALUE TO THE SCHOOL BOARD (12.5) Maximum 25 Points			H. 3(a)	
	Yes	No	COMMENT	
Culture of the School (1.5) Maximum 2 points				
Do staff remain at the school for 5+ years on average?	X			
Have these specific students (grades) been relocated by past accommodation changes?		X		
Are there alternate schools that students/parents could select to attend, i.e., private or other?	X			

VALUE TO THE COMMUNITY (10) Maximum 15 Points			
	Yes	No	COMMENT
Is the school building used regularly by community groups?	X		Beavers, Cubs, Scouts, Early Years Centre.
Does the average indoor community use of the school exceed 5 hours per week?	X		
Is this the only facility in the vicinity that could be used by community groups for indoor activities?		X	
Does the school offer programs that serve both students and community members?	X		Canadore, ECE students, Early Years Centre (hub)
How many programs does the school offer that serve both students and community members?	X		Sea cadets, Scouts, Brownies, Beavers
Are the school's grounds formally used on a regular basis by community groups for outdoor activities?		X	
Are the school's grounds informally used on a regular basis by community groups for outdoor activities?		X	Neighbourhood families

VALUE TO THE COMMUNITY (10) Maximum 15 Points

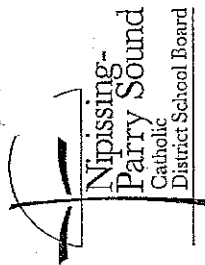
73a)

	Yes	No	COMMENT
Does the average outdoor community use of the school grounds exceed 5 hours per week?		X	Neighbourhood use.
Is this the only playing field in the vicinity that could be used by community groups?		X	
Is this the only green space in the vicinity that could be used by community groups?		X	
Does the school site provide the only available parking for local parks and community use?		X	
Is the school the only school within the community?		X	
Is the school a partner in other government initiatives within the community?	X		Early Years Centre.
To what extent do volunteers support the school programs?	X		Volunteers are active in the school.
To what extent do parents/committees support the school programs?	X		Parents are extremely supportive of programs, Excellent CSAC involvement
Does the facility have historic value in the broader community?		X	
Does the facility have a record of incidence (i.e., violent/vandalism, etc.)?		X	

VALUE TO THE LOCAL ECONOMY (3) Maximum 5 Points

7.3a)

	Yes	No	COMMENT
What percentage of staff at the school reside in North Bay?			82%
Does the school provide Cooperative Education opportunities for students?		X	N/A
How many students are participating in Cooperative Education?		X	SJSH students complete co-op placements at the school.
Are there training opportunities for students with local employers?	X		Canadore ECE students
How easy is it for students to get to the work site?		X	N/A
Is the school involved in a partnership arrangements with local employers?		X	N/A
To what extent does local business support the school?			Some support (cash register tapes - fundraiser)
Is the school the only school within the community?		X	
To what extent does the school support local business?	X		Pizza and other purchases
Do the city demographic trends show growth in the area of the school?	X		



**ACCOMMODATION REVIEW COMMITTEE
CUSTOMIZED VALUATION FRAMEWORK
ST. JOSEPH SCHOOL**

2008

1.3a)

VALUE TO THE STUDENTS (38/15) Maximum 55 Points			Yes	No	COMMENT
Student Outcomes at the School (10.75) Maximum 15 points					
Are the EQAO Test Results Greater Than, Equal to or Less Than the Board Average?					
• Grade 3 (Reading)			X		Reading and Writing less than Board average.
• Grade 3 (Writing)			X		
• Grade 3 (Mathematics)		X			Mathematics greater than Board average.
• Grade 6 (Reading)		X			Reading, Writing and Mathematics greater than the Board average.
• Grade 6 (Writing)		X			
• Grade 6 (Mathematics)		X			
• Grade 9 (Reading)			X		N/A
• Grade 9 (Writing)			X		N/A
• Grade 9 (Mathematics)			X		N/A
• Grade 10 (Literacy)			X		N/A
• Graduation rate			X		N/A
CAT 3 results					Grade 5 less than Canadian norms in all but Reading. Grade 8 greater than Canadian norms in all areas.

VALUE TO THE STUDENTS (38.15) Maximum 55 Points

7.3a)

	Yes	No	COMMENT
Has an identified culture been established by this school?	X		Early French Immersion, Roman Catholic and Special Education programming (Section 23).

	Yes	No	COMMENT
Range of Program Offerings and Staff (17.25) Maximum 25 Points			
Does the school have a Transportation Program?	X		
Does the school have a Media/Video/Audio Program?		X	
Does the school have a Science Program?	X		We have a built-in Science lab
Does the school have a Physics Program?		X	N/A
Does the school have a Biology Program?		X	N/A
Does the school have a Physical Education Program?	X		Daily Physical Activity room, outdoor equipment bins for each class, provincial curriculum and extra-curricular opportunities
Does the school have a Theatre Arts Program?	X		Drama presentations
Does the school have an Instrumental Music Program?	X		At Mother St. Bride School for Grade 7 and 8; Recorder lessons for younger students
Does the school have a Vocal Music Program?	X		Itinerary Music teacher, choir, Kiwanis Festival
Does the school offer Broad-based Technology programming?	X		SMART Board, computers in the classrooms, School Connect programs
Does the school provide Co-operative Education opportunities for students?		X	We provide co-op ed placements for students from SJSH
Does the school have a woodworking program?	X		Grade 7 and 8 students attend Mother St. Bride School for Industrial Arts and Family Studies programs.
Does the school have an auto shop program?		X	
Does the school provide English-as-a-Second language (ESL) programming?		X	
Does the school provide a French Immersion program?	X		JK to Grade 8

VALUE TO THE STUDENTS (38.15) Maximum 55 Points

1.3e)

	Yes	No	COMMENT
Does the school have a full-time Librarian?		X	We have volunteers and student helpers for the library.
Does the school have a full-time Principal?	X		
Does the school have a full-time Vice-Principal?		X	
Does the school have a full-time Gym teacher?		X	
Does the school have a full-time Music teacher?		X	On an itinerant basis plus Grade 7 and 8 Music program at Mother St. Bride School
Does the school have CRT staff?	X		0.5 FTE
What specialized programs or opportunities have been created or offered to the students at this school?	X		Section 23, LP, Homework Club, Tutor in the Classroom, Second Language Monitor, ECE assistance, Rainbows
Is this the only school of these grades within the Family of Schools group JK-12?		X	
Does the school have a Religion and Family Life Program?	X		
Does the school support ecological awareness?	X		Litterless lunches, recycling initiatives, pitch-in, neighbourhood clean-up, Communities in Bloom, clean-up of creek area, double sorting for recycling.
Does the school have a chapel?	X		On site
Is before and after daycare available on site?	X		Before and After daycare used by the students from this school and other schools in the area.
Is the school in close proximity to community arts and cultural programs, historical landmarks?	X		Museum, art gallery, downtown, Art Centre, public library, Chippewa Creek
Is the school in close proximity to a Catholic Church?	X		Bus the younger students

VALUE THE STUDENTS (38-15) Maximum 55 Points

13a

	Yes	No	COMMENT
Is the school in close proximity to local educational facilities?	X		North Bay Public Library and North Bay City Hall Laurier Woods (used for pond studies), Chippewa Creek
Is the school in close proximity to local educational facilities within the area (YMCA, waterfront, library)?	X		Lee Park, bowling alley, Memorial Park, YMCA, Church (4 parishes), mini-putt, waterfront, carousel, Heritage Railway, Chief Commanda cruises
Is the school in close proximity to Community Agencies?	X		ACFS, CAS
Is the school close to ecological learning environments?	X		Chippewa Creek, Memorial Park, Waterfront
Note (close proximity is defined as within walking distance or a short bus ride)			
Range of Extracurricular Activities and Extent of Student Participation (2.75) Maximum 3 points			
Does the school have a program of Boy's Intramural Sports? (List)	X		Basketball, volleyball, badminton, cross country running and gymnastics
Does the school have a program of Girl's Intramural Sports? (List)	X		Basketball, volleyball, badminton, cross country running and gymnastics
Does the school have a program of Boy's Interschool Sports? (List)	X		Basketball, volleyball, track and field, slow pitch, pond hockey, golf, gymnastics, cross country
Does the school have a program of Girl's Interschool Sports? (List)	X		Basketball, volleyball, track and field, slow pitch, pond hockey, golf, gymnastics, cross country
Do students have an opportunity to participate in non-athletic school clubs? (List)	X		Checkers, chess, choir, student council, DPA room, Historica and Science Fairs, talent show, homework club, book club, writer's craft club, peer helper club, library helpers club, EFI night hosts, Rainbows
Does the school have an electives program?	X		Cross country and downhill skiing, snowshoeing, outdoor education, gymnastics, bowling, swimming

VALUE TO THE STUDENTS (38.15) Maximum 55 Points

1.3a)

	Yes	No	COMMENT
Adequacy of School's Grounds for Healthy Physical Activity and Extracurricular Activities (1.5) Maximum 3 points			
Does the school have hard surfaced outdoor play area(s)?	X		Two areas (one area with three basketball nets).
Does the school have a playing field(s) (e.g., soccer)?	X		Soccer – we have removable nets when not in use for soccer
Does the school have available open green space?	X		
Does the school have playground equipment?	X		We require better, more up-to-date facilities suitable to all levels and ages.

Barrier Free Facility (1.5) Maximum 3 points

Does the school have barrier free washrooms for students?	X		second floor, single occupancy
Does the school have barrier free washrooms for staff?	X		second floor, single occupancy
Does the school have a barrier free entrance?	X		
Does the school have a change table/room?		X	
Does the school have an elevator/lift?		X	There are chair lifts to both upper and lower levels (2)
Does the school have an appropriate communication system?	X		PA system throughout the building

	Yes	No	COMMENT
Safety of School and Site (2.4) Maximum 3 points			
Does the school have an alarm/alert system in place to protect the building?	X		True Steel Security System
Does the school have an alarm/alert system in place to protect the staff & students?	X		Camera monitor at front door and all entrances are locked to ensure the security of students.
Is there a safe route for pedestrian and vehicular traffic flow?	X		This could be enhanced
Proximity of the School to Students/Length of Bus Ride (2) Maximum 3 points			
Is the percentage of students bused to school more than 66 percent?	X		
Is the longest bus ride to school for any student more than 60 minutes?		X	Longest ride is approximately 50 minutes.
Is the average bus ride to school more than 30 minutes?	X		Section 23 students accommodated by taxi service.

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

7.32

	Yes	No	COMMENT
Student Outcomes at the School (3) Maximum 5 points			
Are the EQAO Test Results Greater Than, Equal To or Less Than the Board Average?			Due to class sizes, Grade 3 results is suppressed.
• Grade 3 (Reading)		X	
• Grade 3 (Writing)		X	Grade 3 Mathematics and Grade 6 Reading, Writing and Math all greater than the Board average.
• Grade 3 (Mathematics)	X		
• Grade 6 (Reading)	X		
• Grade 6 (Writing)	X		
• Grade 6 (Mathematics)	X		
• Grade 9 (Reading)		X	N/A
• Grade 9 (Writing)		X	N/A
• Grade 9 (Mathematics)		X	N/A
• Grade 10 (Literacy Test)		X	N/A
• Graduation rate		X	N/A
Has an identified culture been establish by this school?	X		Yes, EFI, Roman Catholic culture. We see the value of our culture as a school in also being vocational in the sense that we help build the Catholic community in our district.
Specific Space (3.25) Maximum 5 points			
Does the school have an Instrumental Music room?		X	
Does the school have a Vocal Music room?		X	

	Yes	No	COMMENT
Does the school have a Broad-based technology room?	X		School Connect project, mobile lab, individual computers in each classroom.
Does the school have a space dedicated to commercial program?		X	N/A
Does the school have a Theatre Arts room?		X	But we do use the stage for theatre.
Does the school have a Library/Resource Centre?	X		We have a leveled book room, and teacher resource library.
Does the school have at least one dedicated Science room?	X		Fully equipped for Science lab.
Does the school have a Gymnasium?	X		Also have a Daily Physical Activity room (DPA).
Does the school have a General Purpose room?	X		
Does the school have dedicated Resource Withdrawal space?	X		
Does the school have a Cafeteria?		X	
Does the school have a Cafetorium?	X		With kitchen facilities.
Does the school have a dedicated Auditorium?		X	However, our cafetorium has a viewing gallery for assembly purposes.
Does the school have a Swimming Pool?		X	
Does the school have a space dedicated to a Regional program, eg. ESL, French Immersion?	X		Early French Immersion program
Special facilities for JK/SK class and day care?	X		Special washroom and cloak room facilities designed for smaller children.
Does the school have on onsite daycare facility?	X		Lindsay Weld Centre.
Does the school have a Chapel?	X		For religious purposes, prayer and reflection.

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

1.3a)

	Yes	No	COMMENT

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points (1.3a)

		Yes	No	COMMENT
Condition and Costs of Operation (2.5) Maximum 5 points				
Do the current Renewal needs for the school represent less than 20 percent of the school replacement cost?			X	
Over the next 10 years will the total Renewal needs for the school represent less than 20 percent of the school replacement cost?			X	
What is the facility Condition Index rating of the school?				70.54%
Is the cost to upgrade the school to meet student learning objectives less than 15 percent of the replacement cost of the school?			X	
School Administration - Does imputed grant revenue exceed expenditures?			X	
School Operations - Does imputed grant revenue exceed expenditures?		X		
Does the school have adequate hard surfaced outdoor play area(s)?		X		
Does the school have adequate playing field(s) eg. Soccer?		X		
Does the school have adequate available open green space?		X		
Does the school have sufficient parking?			X	Extremely limited parking, too close to the road. Limited space for buses, hydro poles interfere.
Are there safety issues related to the facility or site, ie., large issue re: design?			X	Efficient design, new roof and skylights installed in 2007. Need a new gym floor and upgraded electrical system for new technology.

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

7.3a

	Yes	No	COMMENT
Student Transportation - Does imputed grant revenue exceed expenditures?		X	

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

H.3e)

	Yes	No	COMMENT
Location of School (2.75) Maximum 4 points			
Is the percentage of students bused to school more than 66%	X		Approximately 75%
Is the longest bus ride to school for any student more than 60 minutes?		X	
Is the average bus ride to school more than 30 minutes?		X	
Is the school the only school within the community?		X	
Is the school in close proximity to student educational experiences?	X		School is in the vicinity to several cultural experiences as listed previously.

Enrolment vs. Available space (1) Maximum 4 points

Does the utilization rate for the school exceed 80 % of building?		X	Declining enrolment.
Does the utilization rate for the school exceed the capacity of the building?		X	
• Maximum number of portables or port-a-packs possible		X	Not required
• Is there potential for addition?	X		Potential for addition, no need at this time (School is prohibitive to repair)
• Parking expansion?	X		
Does enrolment at the school exceed the surplus space in adjacent schools?	X		On the ground capacity 360 Current enrolment 98 On the ground capacity 27.22%

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

7.3a)

Yes	No
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COMMENT

VALUE TO THE SCHOOL BOARD (14) Maximum 25 Points

1.3a)

	Yes	No	COMMENT
Culture of the School (1.5) Maximum 2 points			
Do staff remain at the school for 5+ years on average?	X		
Have these specific students (grades) been relocated by past accommodation changes?	X		
Are there alternate schools that students/parents could select to attend, i.e., private or other?	X		

VALUE TO THE COMMUNITY (8.9) Maximum 15 Points

	Yes	No	COMMENT
Is the school building used regularly by community groups?	X		Soccer rep, teams, CPR, ACFs, Section 23, Archery Club, Lindsay Weld Daycare, Algonquin Child and Family Services, ECE/Canadore/Nipissing University placements, DARE program
Does the average indoor community use of the school exceed 5 hours per week?	X		During specific times of the year.
Is this the only facility in the vicinity that could be used by community groups for indoor activities?		X	Public library, city hall, Mother St. Bride School
Does the school offer programs that serve both students and community members?	X		Canadore College and Nipissing University placements, fire department, DARE Program, Lindsay Weld Daycare Centre, Special Education offices.
How many programs does the school offer that serve both students and community members?			
Are the school's grounds formally used on a regular basis by community groups for outdoor activities?		X	Baseball, playground equipment for neighbourhood

VALUE TO THE COMMUNITY (8.9) Maximum 15 Points

7.3(a)

	Yes	No	COMMENT
Are the school's grounds informally used on a regular basis by community groups for outdoor activities?	X		Baseball, playground equipment for neighbourhood
Does the average outdoor community use of the school grounds exceed 5 hours per week?		X	For informal and neighbourhood usage
Is this the only playing field in the vicinity that could be used by community groups?		X	Other schools and parks nearby
Is this the only green space in the vicinity that could be used by community groups?		X	Other schools and parks nearby
Does the school site provide the only available parking for local parks and community use?		X	Other schools and parks nearby
Is the school the only school within the community?		X	
Is the school a partner in other government initiatives within the community?	X		Section 23 partnership
To what extent do volunteers support the school programs?	X		Reading, library, field trips, fundraising
To what extent do parents/committees support the school programs?	X		CSAC members are very active
Does the facility have historic value in the broader community?		X	
Does the facility have a record of incidence (i.e., violent/vandalism, etc.)?	X		Some but not regular – three times in five years some graffiti on walls, furniture left in yard

VALUE TO THE LOCAL ECONOMY (2.25) Maximum 5 Points

T.3a)

	Yes	No	COMMENT
What percentage of staff at the school reside in North Bay?			90%
Does the school provide Cooperative Education opportunities for students?		X	SJSH co-op student placements
How many students are participating in Cooperative Education?		X	N/A
Are there training opportunities for students with local employers?		X	N/A
How easy is it for students to get to the work site?		X	N/A
Is the school involved in a partnership arrangements with local employers?	X		Partnership with Nipissing, Canadore, Health Unit
To what extent does local business support the school?	X		Help with fundraising efforts, provide prizes and rewards for our students
Is the school the only school within the community?		X	
To what extent does the school support local business?	X		Pizza and other purchases.
Do the city demographic trends show growth in the area of the school?		X	